

# HAWAIIAN SHORES COMMUNITY ASSOCIATION MINUTES OF THE BOARD OF DIRECTORS MEETING SEPTEMBER 16, 2020

## **CALL TO ORDER AT 6:05 P.M.**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held via video conference using the GoToMeeting program to accommodate safety precautions during the COVID-19 pandemic. Eileen O'Hara, President, presided.

## **QUORUM**

A quorum was established.

Directors present: Eileen O'Hara, President; Rex Riley, Vice President; Jeffrey Kraybill, Treasurer; Tom Cumming, Craig Hart, Steven Bailey, Maile Agena, Caroline Weber. Suzan Thompson-Forrest was absent. Also in attendance: Kendra Tidwell, General Manager; Barbara Barr, Accounting Associate.

## **MINUTES**

August 19, 2020 Meeting of the Board of Directors:

*Steve Bailey moved to accept the August 19, 2020 minutes. Jeffrey Kraybill seconded. The motion passed unanimously.*

## **COMMUNICATIONS**

Facility Closures Due to COVID-19 (Various Members): Staff shared feedback the office has received regarding the closure of facilities due to the ongoing COVID-19 pandemic.

## **REPORTS**

General Manager (Kendra Tidwell): Facilities were closed abruptly at the end of August due to increasing cases of COVID-19. Committee volunteers continue to be solicited with no leads. Community statistics were shared. Steven Bailey provided details regarding the road and water projects, as well as the traffic study.

Maintenance Foreman (Kendra Tidwell): Timothy Manning was on vacation for the second half of August. The Grasshopper mower remains in the shop .

Accounting Associate (Barbara Barr): Details were provided as the financial year approaches its end.

Financial Report (Jeffrey Kraybill): Jeffrey reviewed the financials. The draft budget was provided for Board review as it will be voted on at the following meeting.

Design Review Committee (Tom Cumming): Tom shared recent DRC activity, including a septic system setback discrepancy.

Enforcement Review Committee (Steven Bailey): The Committee is working with legal counsel regarding remedies for accounts that have reached maximum fine amounts. Networking efforts with other neighborhood organizations are being made.

## **OLD BUSINESS**

Stables WiFi (Kendra Tidwell): Brian Freeman (IT consultant) is preparing an estimate for what would be required to provide wireless internet at the Community center.

Tennis Court Repair (Kendra Tidwell): Alternative uses of the park fund were suggested. The Board suggested utilizing the new net and poles while testing the sealant on a patch of the court.

COVID-19 Closures (Kendra Tidwell): Staff proposed a reopening policy to increase safety measures at facilities. The Board agreed to defer an opening date and decisions regarding exercise classes to a later e-mail vote.

*Steven Bailey moved to accept the proposed facility reopening policy. Caroline Weber seconded. The motion passed unanimously.*

**NEW BUSINESS**

Change of Officers (Eileen O'Hara): A discussion was had around the current treasurer and the Board agreed that Steven Bailey would serve as an informal mentor for Jeffrey Kraybill should any questions arise.

**ADJOURNMENT AT 7:20 P.M.**

  
Suzan Thompson-Forrest, Secretary

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Date