

# HAWAIIAN SHORES COMMUNITY ASSOCIATION MINUTES OF THE BOARD OF DIRECTORS MEETING FEBRUARY 15, 2023

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at the Stables. A quorum was established. Eileen O'Hara, President, presided. The meeting was called to order at 6:00 PM.

Directors present: Eileen O'Hara, Dawn Hurwitz, Tom Cumming, Peter Quigley, Jeff Sargent, Jenny Smith and Kathy Klawitter. Also in attendance: Barbara Barr, Accounting Associate, S'mon Gago, General Manager and Tim Manning, Maintenance Foreman.

Directors absent: Kathy Morgan and Jeffrey Kraybill.

Members present: Mr. and Mrs. Steiner, Mr. and Mrs. Riley, Vina King and Jack Wells. Sean Alexander, Polly Quigley and Lori Tetrault all attended via zoom.

**ANNOUNCEMENTS – None**

**COMMENTS ON AGENDA ITEMS BY MEMBERS – 3 MINUTES LIMIT**

**APPROVAL OF MINUTES –**

- a. January 18, 2023 - Deferred
- B. Review of November 16, 2022

**WRITTEN COMMUNICATIONS**

- a. Rose Riley Communication: Rose expressed her concerns with individuals removing vegetation from HSCA community open green spaces without input from the whole community.
- b. Stretch & Tone Request: Suzanne Thompson-Forest requested funds to purchase chairs for Stretch & Tone class.

*Dawn Hurwitz moved to approve the request for \$319.00 for the purchase of chairs for the Stretch & Tone class. Kathy Klawitter seconded the motion. The motion passed unanimously.*

- c. Thank you note from Mary Clarose: Eileen O'Hara read a note from Mary Clarose responding to the card she received after the passing of her husband, former HSCA employee, Sheldon Clarose.

## STATEMENTS OR CONCERNS FROM DIRECTORS

Peter Quigley expressed concern with the audio quality of the AV equipment, and with people feeding feral animals in the subdivision. Rex Riley will send information on improvements for the AV system to the office staff, and staff will develop an information sheet for members relating to CC&R violations relating to feral animals can be distributed via mailchimp, in the news letter, in the Presidents letter, with the water bill etc.

Eileen O'Hara asked about signs that read "No Going Beyond This Point", Tim Manning said he will be installing them.

## REPORTS

Office Manager Report – S'mon Gago reported the recipe club is returning to Honu Park on February 19, they have 3 Board nominations, still reaching out to other tree trimmers for estimates to remove the Albizia on Lot 1032 Manalo Street, have yet to receive other bids, Joan Corrigan is new contact with the Safe Drinking Water Branch, continuing to work on the Fire Hydrant Replacement project. Issues with using SDWB funds on equipment or services produced or containing any parts made by any company, including affiliates and subsidiaries, owned, and controlled by the People's Republic of China, waiting to hear back from SENSUS on that. Zumba classed begin on February 22, Watercolor Workshop scheduled to begin March 8. Office needs to replace 3 filing cabinets, quotes provided.

*Jenny Smith moved to approve the quote and to purchase 3 filing cabinets for the HSCA Office. Peter Quigley seconded the motion. The motion passed unanimously.*

Maintenance Foreman Report – Tim Manning reported all equipment is being maintained and is ready for use, began flushing the system on February 1, have about 1 to 2 days left before the system is completely flushed, will have full report by March meeting, Cross-Connection Control Plan is provided in the BOD packet, need to create an educational handout to inform our residents about cross control contamination and back flow, need to update emergency response plan and vulnerability assessments and our Annual water quality in our Consumer Confidence report, both are directly related to the cross-connection control program.

*Peter Quigley moved to amend the Water Rules to not allow auxiliary water supplies in Hawaiian Shores Recreational Estates. Jeff Sargent seconded the motion. The motion passed unanimously.*

Accounting Associate Report – Barbara Barr reported; assessments are coming in and people who haven't paid from 2022 will be fined on April 1<sup>st</sup>, currently have only 3 foreclosures, 11 property sales and 20 in escrow, houses still selling even though slower than last year at this time.

Financial Report – Barbara Barr reported Cash is \$359,000, Investments are \$1,200,000, Long term Liability \$2.47 Million. Assessment collection is above budget by 4%, water is at budget, up from previous year, escrow fees above budget, down from last year, Infrastructure Improvement at budget, expenses below budget by 1%, Utilities running 15% below budget, total expenses up 8% due to facility upgrades, net income at budget.

DRC Report – Tom Cumming reported 2 plans were submitted and approved with no conditions.

ERC Report – Tom Cumming reported The ERC met on January 31, 2023 and under old business waived fines for lot 1342, Nenu St. and lot 1558, Ono St. as work was completed that mitigated the violation. Under new business the committee instructed staff to mail out fines translated into Japanese to the owners of lot 537, Ina St. and lot 660 Kumu St. which are being fined for albizia trees. The committee also applied fines to 4 properties for albizia trees and/or encroachments. Next, the committee granted a 60 day extension to lot 1681, Opakapaka St. as the owner had indicated work would be done in March. The last order of new business was to not fine lot 1827 Papai St. as work was completed to mitigate the violation which was accomplished after the fine hearing notice went out. Just prior to adjournment the committee discussed what else, beyond fining, could be done on lot 1338, Nenu St. as rumors were circulating that the owner might be trying to sell it. The property had been previously fined \$5,000 which was pre-lien and was being charged lienable fines for abandoned vehicles that had been removed. This discussion did not result in a motion for the board consider but the use of left over fine proceeds or a special assessment were part of the discussion

CEAC Report – Welcome new member Eda Sterner, Jeff Sargent to host Watercolor Workshops, will be charging for materials only, requesting waiver of rental fees. 28 people came to Bingo, flip up numbers arrived as did the Fender amp and microphone, Swap meet book and puzzle exchange table will be manned by Suzan and Eda, Open House and Coffee Hour will be on February 22 from 7-8:30 pm, in the Stables for HSCA members only. Tim Manning reminded the group that they must clean up after bingo.

*Dawn Hurwitz moved to approve waiving facility rental fee for Watercolor Workshop. Jenny Smith seconded the motion. The motion passed unanimously.*

ITOP Report – No report given

**Action Item:** Staff will draft a reminder to be emailed to HSCA members regarding the CC&R's and "Feral Animals".

## **OLD BUSINESS**

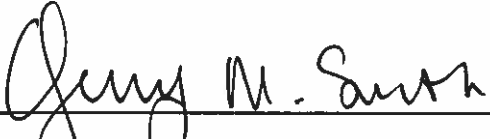
- a. Annual Meeting Preparation – Speakers & Agenda Approval

Speakers approved: Keone Kalawe, and Park Master Plans, will have zoom option, will maintain Mail in Ballots Only Policy, lastly, need to put time on the agenda: 9 am.

*Dawn Hurwitz moved to maintain the Mail in Ballots Only Policy. Jenny Smith seconded the motion. The motion passed unanimously.*

**NEW BUSINESS** – None

**ADJOURNMENT** – 7:25 P.M.

  
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Jenny Smith, Secretary

3/15/23  
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Date