

HAWAIIAN SHORES COMMUNITY ASSOCIATION MINUTES OF THE BOARD OF DIRECTORS MEETING

MAY 18, 2022

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at the stables. A quorum was established. Eileen O'Hara, President, presided. The meeting was called to order at 6:05 PM.

Directors present: Eileen O'Hara – President, Dawn Hurwitz – Vice President, Jeffrey Kraybill – Treasurer, Jenny Smith – Secretary, Jeff Sargent, Kathy Klawitter, Tom Cumming and Peter Quigley.

Directors absent: Kathy Morgan

Also in attendance: Barbara Barr, Accounting Associate and Tim Manning, Maintenance Foreman.

ANNOUNCEMENTS

None

APPROVAL OF MINUTES

April 20, 2022 Meeting of the Board of Directors

This item was deferred to the next meeting.

COMMUNICATIONS

Debbie Mathews: Keonepoko Traffic, there is nothing HSCA can do to alleviate the traffic concerns, the county will be making improvements to the intersection there.

Action item Eileen O'Hara will forward pertinent email to office staff to send response letter explaining HSCA's position to Debbie Mathews.

Marie Plazewski: Illegal Fireworks, Eileen O'Hara reported to the board that she has already responded to the email from Marie Plazewski explaining the use of illegal fireworks is a criminal offense handled by the police and not HSAC.

Carolyn Green: Pool Webcam, communication received regarding board discussion on using a webcam at the pool to monitor activities and collect data regarding pool usage. Webcams will not be placed at the pool.

Action item office staff will send letter to Carolyn Green informing her that webcams will not be placed at the pool.

STATEMENTS OR CONCERNS FROM DIRECTORS

Eileen O’Hara expressed her concern that newly elected board members might not be remembering meetings.

REPORTS

Office Manager Report- Barbara Barr reported that there has been an increase in Pavilion reservations, no complaints and everyone following the rules, a few brake-in issues at the stables, creating an incident log and getting cameras and motion sensors installed, purchased warning signs for Papio Park as advised by insurance carrier to warn of falling coconuts, DWSRF loan for Fire Hydrant project has been executed, invoices and American Iron Steel certifications must be submitted to request reimbursements, completion of the construction date is set for February 15, 2027; 8 fire hydrants will be replaced each year over a five year period, Good Neighbor will be replaced with; In Honor of Law Enforcement Appreciation Month: Thank You HPD! Seven properties were flagged for landclearing/construction/treework.

Maintenance Foreman Report- Tim Manning reported all samples required by law with the exception of monthly BacT have been completed for 2022, need to extend lateral waterline between Ina and Kala streets, approximately 120 feet.

Dawn Hurwitz moved to approve an expenditure of not more than \$4000 for materials and related costs to extend the lateral waterline between Ina and Kala streets, by approximately 120 feet. Jenny Smith seconded. The motion passed unanimously.

Dawn Hurwitz moved to approve the expenditure of \$4000 for the lateral waterline extension between Ina and Kala street, from the Water Reserve Fund. Kathy Klawitter seconded. The motion passed unanimously.

All equipment is running and maintained, the new controller has been installed and once again running on all 3 pumps, installed new one-way hinges on the pool gates, will raise the butterfly latches above the minimum requirement of 4’10”, cleaned up pig damage at Maikoiko Park and patched up several holes, never ending battle. Will be starting the fire hydrant replacement project soon and will need to purchase a gas power saw, blades and a plate compactor to do the work.

Tom Cumming moved to approve the purchase of a power saw, blades and a plate compactor at a combined cost not to exceed \$4000. Kathy Klawitter seconded. The motion passed unanimously.

Tom Cumming moved to approve moving the funds for a power saw, blades and a plate compactor from the Water Reserve Fund to the Operating Fund for the purchase. Motion passed unanimously.

Continuing to look for dump trailer to purchase for HSAC maintenance crew, need to expand storage at water yard to accommodate water company parts.

Peter Quigley moved to allow Tim Manning up to \$3000 in additional expenditures at the water yard to create storage needed for water company parts, and to approve the expenditure from the Water Reserve Fund. Tom Cumming seconded. The motion passed unanimously.

Accounting Associate Report- Barbara Barr reported that assessments are still coming in, down to 16% past due for April, water income is normal, escrow fees going up, 37 properties in escrow, seeing an increase in speculation building.

Financial Report- Jeffrey Kraybill reported cash is \$523,692.90, investments are \$939,498.83, long term liabilities is \$2.53 m, income-assessment collections above budget by 7.5% up 9% from last year, water above budget by 2% up 7% from last year, new water connections up 233%, escrow fees and infrastructure impact fees are continuing upward trend with increases at 238 and 500%, guest fees above budget by 2%, below pre-covid levels by 3%, total income above budget by 11% up 10% from previous year, payroll below budget by 5% and is at last year level, maintenance budget increased by 22% with purchases of a floor buffer, curb stops, pool pumps and BBQ pits, office expenses above budget due to the purchase of a laptop and a Grammarly (software) subscription, credit card fees up by 61% up 24% from last year, year to date \$8540 has been paid in credit card fees, total expenses up 1%, net income up 25% year to date, 23% above last year.

Jeffrey Kraybill moved to approve imposing a 1% surcharge on credit card transactions for assessment payments. Dawn Hurwitz seconded. Vote: Yes – 5. No – 2 (Jeff Sargent and Kathy Klawitter). Motion passed.

Dawn Hurwitz moved to approve initiating the surcharge at the start of the next fiscal year. Jeffrey Kraybill seconded. The motion passed unanimously.

Park & Facilities Report- this report was taken out of order, Eileen O’Hara reported that an email request was received by Sean Alexander and voted on via email, further discussed under “Old Business”. Photos of Maikoiko Park pavilion was distributed to board members and it was decided that Park & Facilities committee members will meet on May 31, 2022 to tour all sites and discuss the HSCA Asset Replacement Plan and make recommendations to the board.

Action item Tim Manning will make a visual inspection of Maikoiko Park Pavilion and report back to the board.

DRC Report- Tom Cumming reported 7 plans were submitted.

CEAC Report- Dawn Hurwitz reported the committee reviewed the welcome back event, discussed where meetings will be held, welcome wagon committee needs list of names and formulate a program to instill it, considering hosting a Dance Night in July, would like to have Bingo in August, need to locate the equipment.

Action item Cindy Caldicott will head up the effort to have Bingo again and Barbara Barr will locate the equipment.

ITOP- Tom Cumming reported there was no meeting, Dawn Hurwitz is the chair of the committee.

Action item Tom Cumming will look at regular meeting days and times and let committee members know.

Ad Hoc FAC – Jeff Sargent reported that the committee met last Tuesday, committee members include state and county legislators, the DLNR and Cooperative Extension representatives. Six possible strategies were discussed. The next meeting will next Tuesday.

OLD BUSINESS

Email confirmation – confirmation of email vote to approve a proposal to clean up at Papio Park by Sean Alexander, with 7 conditions identified in an email response dated May 5, 2022 from HSCA Board President Eileen O’Hara.

Jeff Sargent moved to approve the Papio Park proposal with conditions. Jeffrey Kraybill seconded. The motion passed unanimously.

Board Committees- **Action item** Barbara Barr will update and distribute a Board Committee/ Members spreadsheet.

NEW BUSINESS –

Remove/replace Maikoiko Park Pavilion – **Action item** Tim Manning to inspect Maikoiko Park Pavilion and provide report to the board.

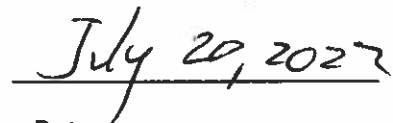
Dead End/No Outlet signs – **Action item** Eileen O’Hara will be sending a request to the County’s Department of Public Works regarding installation of “Dead End” street signs on Kahakai Blvd.

ADJOURNMENT – the meeting adjourned at 7:55 p.m.



Eileen O’Hara, President

for Jenny Smith



Date