

## APPLICATION FOR USE OF COMMUNITY CENTER

APPLICANT'S NAME:	MEMBER: <i>Circle one</i> <b>Y</b> <b>N</b>
ORGANIZATION:	LOT #:
MAILING ADDRESS:	
PHONE NO:	
DATE OF EVENT:	TIME:
PURPOSE:	
NUMBER OF ATTENDEES:	TOTAL # OF HRS:
DEPOSIT:	DATE PAID: Receipt #:
RENTAL FEE:	DATE PAID: Receipt #:

### Community Center User Agreement

- Maximum capacity HSCA Community Center: 88
- Music or any amplified sound must be pre-approved by the Board.
- Certificate of Insurance listing HSCA as additional insured is required for all inflatables.
- No smoking allowed on the premises.
- No fires except in contained barbeques. No dumping of ash, coals, or other waste on the property; must be removed from the site. Water is available outside the facility.
- No nails, thumbtacks, screws, or pointed objects may be used/driven into floors, walls, or table
- Signs, banners, or other decorations may be placed on or near the fence. All outdoor decorations or other items that are visible from Kahakai Blvd. must be preapproved by the Board
- When the Community Center is closed, fenced areas are off-limits and the gate/chain on Kahakai must remain closed at all times
- Parking is allowed in designated areas only.
- Overflow parking on Nahawele Street only. No parking on Puanwai Street or Kahakai Blvd.
- Tables and chairs may not be removed from the premises.
- Tables and chairs must be left clean and restored to their proper storage place.
- Provide your own utensils and paper goods (including the bathroom)
- Provide your own cleaning supplies: trash can liners, soap, sponges, etc.
- The gate at the Community Center must be locked when leaving
- **All doors and windows must be closed and secured when leaving**

Member - \$20/1 <sup>st</sup> hr. & \$10/thereafter up to 5 hrs.	Nonmember - \$30/1 <sup>st</sup> hr. & \$15/thereafter up to 5 hrs.
Member - \$75/day	Nonmember - \$125/day
<b><u>For monthly recurring events, discounts may apply - see below*</u></b>	

***\* A negotiated special rate for recurring events may be available by submitting a detailed request to the Board of Directors for their consideration. The Board meets monthly and individuals hosting ongoing activities may submit a request by email, by phone (965-8140), by mail, or in person at a board meeting.***

A **security deposit** (\$75/\$125 for member/nonmember) is required at time of reservation to cover any damage or loss that may occur during the rental period. Security deposit is fully refundable upon HSCA inspection of premises and return of keys. ***The deposit is non-refundable if you cancel the event within 7 days of event date.***

I have read the Facility Use Agreement and accept all conditions specified. I am willing to abide by the terms listed therein for the use of the Community Center facilities. I assume responsibility for all damages caused to building, grounds, furnishings, fixtures and equipment. I also agree to pay the cost of losses, damages, or injury to persons or property resulting from use of the Community Center facility and grounds.

Signature of Applicant	Date
Approved by	Date

**Please bring this copy with you on the day of your event!**

**HAWAIIAN SHORES COMMUNITY ASSOCIATION (HSCA)  
WAIVER, ASSUMPTION OF RISK AND AGREEMENT TO HOLD HARMLESS**

I understand and acknowledge the following to be an inherent aspect of my leasing of the Hawaiian Shores Community Center:

- 1) That using the Hawaiian Shores Community Center (hereafter known as the "Center") including the parking lot, grounds and enclosed/roofed area formerly used as a stable, is not without risk to myself, members of my family, my guests and any person or animal that I allow to use the facility during the time expressed in my lease agreement.
- 2) That there is a risk to utilizing any similar community facility for the purpose of hosting a training, class, event, or meeting.

**In consideration of the above, whether or not I (we) are member(s) of HSCA:**

I hereby waive and release HSCA, its members, employees, officers, and agents from any and all claims for injury or damage (including legal fees) which I, any member of my family, any person accompanying me, or my guests, including specifically, but not without limitation, any injury or damage resulting from the action of any person or animal, including my own, contact with or use of any equipment, property fixtures, event grounds and surrounding areas thereto, and I expressly assume the risk of any such damage or injury for the period of time expressed in my lease agreement.

I further agree to hold HSCA, its members, employees, officers, and agents harmless from any claim or loss of my personal possessions by disappearance, theft, or otherwise, and from any claim for damage or injury to myself, any member of my family, any person accompanying me, or my guests whether any claim be caused by the negligence of HSCA or any of the parties aforementioned.

I also agree to indemnify, defend and hold harmless HSCA, its members, employees, officers, and agents and shall personally assume any and all responsibilities and liability for any loss or injury which may be alleged to have been caused directly or indirectly to any person or property by myself, my family member, my animal, or any other person accompanying me while leasing the Center or event grounds for an event or other function, formal or informal, including surrounding areas thereto.

I also understand and agree to accept responsibility for the control of any animals in my care and custody at all times while leasing the Center for any event or other function, whether formal or informal.

By signing below, I/we agree to the terms described above:

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**Adult signature/Guardian of Minor**

**Date**

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**Print Name**