

HAWAIIAN SHORES COMMUNITY ASSOCIATION MINUTES OF THE BOARD OF DIRECTORS MEETING AUGUST 19, 2020

CALL TO ORDER AT 6:03 P.M.

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at both the HSCA Community Center and via video conference using the GoToMeeting program to accommodate safety precautions during the COVID-19 pandemic. Eileen O'Hara, President, presided.

QUORUM

A quorum was established.

Directors present: Eileen O'Hara, President; Rex Riley, Vice President; Jeffrey Kraybill, Treasurer; Suzan Thompson-Forrest, Secretary; Tom Cumming, Craig Hart, Steven Bailey, Maile Agena. Caroline Weber was excused.

Also in attendance: Kendra Tidwell, General Manager; Barbara Barr, Accounting Associate.

MINUTES

July 15, 2020 Meeting of the Board of Directors:

Steve Bailey moved to accept the July 15, 2020 minutes. Rex Riley seconded. Barbara Barr pointed out an error in the Accounting Associate report where it was indicated that a key was received from Kamehameha schools, when it was a check that was received. The motion passed with the correction with Eileen O'Hara abstaining.

COMMUNICATIONS

Mask Exemption Request (Stacy Star): HSCA rules currently require facial coverings to be worn while in the Honu street park. Stacy requested a medical exemption.

Rex moved to consider the exemption when medical proof is provided. Craig Hart seconded. Rex Riley, Craig Hart, Suzan Thompson-Forrest, Tom Cumming, and Steve Bailey voted in favor. Jeffrey Kraybill and Maile Agena voted against, and Eileen O'Hara abstained.

REPORTS

General Manager (Kendra Tidwell): Community statistics were shared. Keonepoko school staff will be acknowledged on the marquee.

Maintenance Foreman (Kendra Tidwell): The Grasshopper mower is in the shop and meter installations have been on hold while a new handheld GPS unit is on order.

Accounting Associate (Barbara Barr): Collections for assessments and water remain normal. 66 properties have sold in the last 9 months, averaging 7-8 per month with 11 currently in escrow. There's been no guest or rental fees collected but some are expected from yoga and writing classes at the Community Center.

Financial Report (Jeffrey Kraybill): Jeffrey reviewed the financials.

Design Review Committee (Tom Cumming): Tom shared recent DRC activity.

Enforcement Review Committee (Steven Bailey): The Committee is examining the legal challenges present with handling large Albizia trees, including considering proposing a change to the Bylaws. Over ninety percent of what the committee reviews involves vegetation and trees (damage to roads, houses, waterlines, power, etc.).

OLD BUSINESS

Department of Water Supply Revolving Fund (Steven Bailey): Increasing a portion of the water main from 8 to 12 inches may be funded by portions of the water project. Drawings are needed to proceed.

Rex Riley moved to accept the proposal from Engineering Partners. Jeffrey Kraybill seconded. The motion passed unanimously.

COVID-19 Safety (Kendra Tidwell): Confirmed cases are increasing locally. The Board agreed that staff need to be prepared to shut down facilities at any time. New pool lap lanes are being used to encourage social distancing.

NEW BUSINESS

CU Hawaii Account (Barbara Barr): Staff requested changes to current accountholders. The primary signer is Steven Bailey and should be Kendra Tidwell; the secondary is Kendra Tidwell and should be Barbara Barr.

Steven Bailey moved to instruct staff to prepare documents for the Board. Jeffrey Kraybill seconded. The motion passed unanimously.

Water Meter Installation Handheld Device (Kendra Tidwell): Confirmation was needed for an e-mail vote to purchase a handheld water meter installation device.

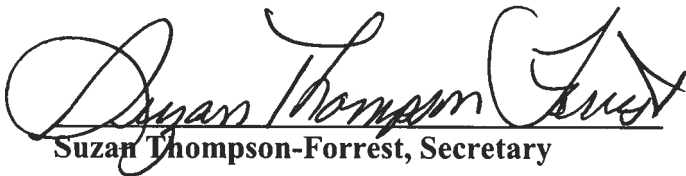
The vote was unanimously confirmed.

Community Center Fee Waiving for Community Events (Kendra Tidwell): Confirmation was needed for an e-mail vote to waive fees for organizations needing to utilize the Community Center for events that serve the community.

The vote was unanimously confirmed.

New Website (Kendra Tidwell): A new website is being built and the Board is welcome to submit content.

ADJOURNMENT AT 6:50 P.M.


Suzan Thompson-Forrest, Secretary

9/22/20
Date