

HAWAIIAN SHORES COMMUNITY ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS MEETING

JUNE 17, 2020

CALL TO ORDER AT 6:07 P.M.

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held via video conference using the GoToMeeting program, per the State of Hawai'i Governor's Ninth Supplementary Proclamation dated April 16th, 2020, restricting activities outside the home. Eileen O'Hara, President, presided.

QUORUM

A quorum was established.

Directors present: Rex Riley, Vice President; Jeffrey Kraybill, Treasurer; Suzan Thompson-Forrest, Secretary; Tom Cumming. Craig Hart was absent.

Also in attendance: Steven Bailey, Project Manager; Kendra Tidwell, General Manager; Barbara Barr, Accounting Associate.

COMMENTS ON AGENDA BY HSCA MEMBERS

Dawn Hurwitz: Introduced herself to the new Board and shared information about her writing group held at the Community Center.

MINUTES

May 20, 2020 Meeting of the Board of Directors:

Tom Cumming moved for approval of the May 20, 2020 minutes. Rex Riley seconded. The motion passed with unanimous approval.

REPORTS

Project Manager (Steven Bailey): The water project is progressing and the tank will be done in two weeks, with the whole project being completed in a couple of months. Service interruptions and periods of low pressure are expected. Cinder soil has been acquired for back filling along the newly paved roads, and after one week all surface dirt washes away and the finished product looks nice. Staff and Board members continue to reach out to Hawaii County to coordinate paving Papio street. Proposals are being gathered for other loan forgiveness projects. Steven announced his last official day of employment will be July 10th.

General Manager (Kendra Tidwell): The office will be closed on Friday, July 3rd, in observance of Independence Day. The Board agreed to recognize Wally Patch, in memorium, on the marquee.

Maintenance Foreman (Kendra Tidwell): The Community Center, office, and Honu street pool bathrooms have all been freshly painted, and the Honu street park basketball hoop was replaced. The Board asked for the Maintenance crew to look into repairing or replacing signs at Papio park.

Accounting Associate (Barbara Barr): No shortages are being seen due to the COVID-19 pandemic. A \$9,000 payment came in from a foreclosure that had past due assessments.

Financial Report (Barbara Barr): Barbara reviewed the financials.

FY2019 Draft Audit (Barbara Barr): Barbara presented the audit.

Suzan Thompson-Forrest moved to accept the audit. Tom Cumming seconded. The motion passed with unanimous approval.

Design Review Committee (Tom Cumming): Meetings have been held online and one plan has been approved with the condition of outdoor lighting being added.

OLD BUSINESS

Ad Hoc Committee for Appointment of Vacant Board Positions (Rex Riley): Steve Bailey, Maile Agena, and Caroline Weber have been selected to fill vacant board seats.

Jeffrey Kraybill moved to accept the committee's recommendation. Rex Riley seconded. The motion passed with unanimous approval.

E-Mail Vote Confirmations:

Rex Riley moved to accept the e-mail vote to approve the guidelines dated June 2nd, 2020, that apply to the Reopening of the Honu Park, Pool, and Office. Suzan Thompson-Forrest seconded. The motion passed unanimously.

Suzan Thompson-Forrest moved to make an exception to the guidelines for a guest to be permitted to accompany a member for use of the tennis court. Tom Cumming seconded. The motion passed unanimously.

Rex Riley moved to accept the e-mail vote to approve the guidelines dated June 2nd, 2020, for permitting the resumption of Yoga, Water Aerobics, and Land Exercise Classes. Jeffrey Kraybill seconded. The motion passed unanimously.

Tom Cumming moved to allow use of the Community Center for a political forum, to the capacity guidelines of the current government rule at the respective time. Rex Riley seconded. The motion passed unanimously.

Discussion regarding the Community Center addressed one-time-use requests, which will continue to be considered on a case-by-case basis, and ongoing instructional class use, which will be resumed at the next regular meeting.

Steven Bailey moved to accept the e-mail vote to authorize the purchase of a ruggedized lap top for use on the water system meter reading equipment at a cost not to exceed \$4,000. Rex Riley seconded. The motion passed unanimously.

Traffic Study Cost Estimates: Speed humps will cost \$3,600 each and a traffic circle will cost \$4,400, with a project total of \$17,000.

Steven Bailey moved that homeowners along Coastal Puna Parkway will vote to decide whether or not they want to pay for the whole cost of three speed humps. Rex Riley seconded. The motion passed unanimously.

Steven Bailey moved that the association pay for a traffic circle. Jeffrey Kraybill seconded. The motion passed, with Steven Bailey abstaining.

NEW BUSINESS

Papio Park Clean Up Costs: Staff will collect more estimates on coconut palm trimming and the discussion will resume at the next regular meeting.

ADJOURNMENT AT 7:39 P.M.


Suzan Thompson-Forrest, Secretary

July 17, 2020
Date