

# HAWAIIAN SHORES COMMUNITY ASSOCIATION MINUTES OF THE BOARD OF DIRECTORS MEETING FEBRUARY 19, 2020

## CALL TO ORDER AT 6:00 P.M.

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at the HSCA Community Center. Roger Guenette, President, presided.

## QUORUM

A quorum was established.

Directors present: Kathryn Kuhlman, Vice-President; Eileen O'Hara, Secretary; Genevieve Armanini, Treasurer; Suzan Thompson-Forrest, Dennis Horsfall, Dennis Wood, Rex Riley. Craig Hart was absent.

Also in attendance: Kendra Tidwell, General Manager; Steve Bailey, Project Manager.

## COMMENTS ON AGENDA BY HSCA MEMBERS

Jack Muck: Albizias on the property behind his are very dangerous. The office will follow-up on it and keep Jack informed.

## MINUTES

January 15, 2020 Meeting of the Board of Directors: Rex Riley moved to accept the Minutes. Eileen O'Hara seconded. The motion passed with unanimous approval.

## REPORTS

Project Manager (Steven Bailey): Isemoto is starting in two weeks, pending arrival of tank sealant. T&T Electric will provide an estimate for the generator. All paving is done. USDA processed one bill, and a check was sent to Yamada today. Lot number painting is 65-70% done. Backfilling road edges will follow, starting at the top of the subdivision. Insurance agreed to pay for the soft starter lightning damage. Speed bumps installed on Papio Street 8-9 years ago cost \$2,500-3,000 each at that time.

General Manager (Kendra Tidwell): The park was closed one day in January due to bad weather. New sports balls are available for use at the park. A new Facility Worker is working weekends. Tom Cumming was recommended for the Good Neighbor of the Month, but he was included in the Spring of 2019 marquee in honoring the board. The office requested a motion to change land line phone provider services. Water billing delinquency has decreased.

*Rex Riley moved to switch office phone services to Spectrum. Kathryn Kuhlman seconded. The motion passed with unanimous approval.*

Maintenance Foreman (Kendra Tidwell): Road painting is progressing more quickly with more favorable weather. Mowing is on schedule and flushing is done. The 1960s Kennedy fire hydrants are showing signs of needing to be replaced, so the Board will keep that in mind when crafting the budget in the upcoming fiscal year. It was also mentioned that for the first time, a water meter transmitter battery died – another large upcoming cost.

Draft Minutes of the HSCA Board of Directors Regular Meeting, February 19, 2020

Accounting Associate (Kendra Tidwell): Assessment collection figures remain high. Facility use is low due to weather so guest fees are down.

Financial (Genevieve Armanini): Balance Sheets and Profit & Loss statements for January were presented. The Yamada checks are being held so they appear as negative but will clear next month. USDA was sent to the wrong account but it is being addressed. Savings is up due to assessments. Ameriprise and ONE Financial certificates of deposit rolled over. Reimbursable legal fees are coming in, and liens are being paid off. *Kathryn Kuhlman moved to authorize a transfer of funds from Merrill Lynch to a Certificate of Deposit. Suzan Thompson-Forrest seconded. The motion passed with unanimous approval.*

DRC (Rex Riley): The DRC met on February 13<sup>th</sup>, 2020. Two plans were approved, one for building on two consolidated lots, which was approved through phase 2 but still needs the approval form completed.

ERC (Eileen O'Hara): The ERC met on February 12<sup>th</sup>, 2020. Mostly old business was covered, with the majority being addressed and only several reaching the point of being fined. Clarification on ERC policy is needed and will be discussed at the next meeting. The majority of issues are large Albizia trees.

## OLD BUSINESS

Board Nominations: Four nominations are in for the upcoming election including Tom Cumming, Jeffrey Kraybill, Elisabeth Psaros-Steiner, and Suzan Thompson-Forrest.

## NEW BUSINESS

Community Center Electric Repair: Two quotes were presented to the board to repair the service disconnect handle. One or two more quotes will be provided soon.

*Eileen O'hara moved to approve funds not to exceed \$3,000.00 to repair the Community Center service disconnect handle. Genevieve Armanini seconded. Motion passed unanimously.*

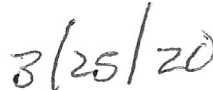
Community Center Keys: Regular instructors at the Community Center have to drive to the Honu street office twice to pick up and return keys several times a week.

*Rex Riley moved to have five sets of keys for the Community Center made with "Do Not Duplicate" stamped on them for regular instructors to have signed out for an indefinite period of time. Kathryn Kuhlman seconded. Motion passed unanimously.*

## ADJOURNMENT AT 6:55 P.M.



Eileen O'Hara, Secretary



Date