

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
AUGUST 21, 2019**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at the HSCA Community Center. A quorum was established. Kathryn Kuhlman, Vice President presided. The meeting was called to order at 6:00 pm.

Directors present: Kathryn Kuhlman, Vice-President; Genevieve Armanini, Treasurer; Eileen O'Hara, Secretary; Dennis Horsfall, Rex Riley, Suzan Thompson-Forrest, Craig Hart, Dennis Wood. Absent: Roger Guenette, President. Also, in attendance: Sara Tokura-Ellsworth, General Manager; Steve Bailey, Project Manager; Barbara Barr, Accounting Associate

MINUTES

July 17, 2019 Meeting of the Board of Directors

Eileen O'Hara moved to accept the Minutes. Dennis Horsfall seconded. Kathryn Kuhlman abstained. Motion passed with unanimous approval.

COMMUNICATIONS

Kohler – Request to Teach Wednesday Water Aerobics –

Suzan Thompson-Forrest moved to approve the request to teach the class on Wednesday. Genevieve Armanini seconded. Motion passed by unanimous approval.

Freeman – Request for Use of Community Center for IT classes – Mr. Freeman asked to waive the fee to use the Community Center in order to teach a basic IT class in late afternoon or evening.

Eileen O'Hara moved to waive the fee and approve the IT Class once a month (as worked out with the Staff). Rex Riley seconded. Motion passed by unanimous approval.

REPORTS

Project Manager Report – Steve Bailey reported as follows:

Minutes of the HSCA Board of Directors Regular Meeting, August 21, 2019

Water Project – The permit resubmittal review was completed by Hawaii County on 7/23/2019. This review again rejected the permit for three reasons. The first was related to the Fire review but it appeared they may not have understood the information that EPI had submitted. EPI has discussed this matter thoroughly with the Fire Reviewer and has been able to clear everything up. The second item was a missing detail on the water tank ladder and Hawaii County is asking for an additional drawing showing how the ladder attaches to the tank and also requested a statement on OSHA compliance of the letter. EPI has worked with Central Pacific Tanks to prepare this drawing and add the note so this concern should also be addressed. Lastly, Hawaii County has requested a special inspection form be prepared and submitted and EPI has completed this document. So, all needed documents are completed and they will be resubmitted by Isemoto this week. As soon as the permit is issued, the change order to resupply the expired tank sealant will be issued.

Both bid deadlines have passed and no one has submitted a bid for the generator installation. Isemoto has offered to submit pricing. We may also be able to have the generator installed as a part of a power purchase type lease at the water yard so we are starting very preliminary investigations into this option.

Roads Project – Yamada crews have been on other projects since the last Board meeting. They plan on resuming paving work sometime during the last week of August.

The traffic sign order has been placed with GP Roadway Solutions which will allow us to correct certain sign deficiencies and install “No through truck” signs in an effort to keep trucks off of our newly paved streets. Work also continues on lot number painting when it is not raining.

Communications continue with Alan Simeon from Hawaii County concerning the details related to the repaving of Papio Street and we have verbally discussed how our Yamada paving should be tapered/wedged to allow a smooth transition to meet their profile on Papio Street.

Hwy 132 – An extension has been requested by the contractor as the lava is still cooling.

General Manager (Maintenance Foreman & Accounting Associate included) Report – Sara Tokura-Ellsworth reported. Good neighbor of the month nominations: Harry Durgin & Puna Weather. Beatrice Pao was also suggested.

Minutes of the HSCA Board of Directors Regular Meeting, August 21, 2019

The Board and staff remembered Beatrice Pao and her many years with the Association. The marquee will be set up to honor her service. A sympathy card will be passed for signatures.

Discussion ensued on increasing the pool hours of operation as Labor Day approaches and winter hours commence.

Eileen O'Hara moved to proceed with extension of summer hours into four weeks of September. Suzan Thompson-Forrest seconded. Motion passed by unanimous approval.

Quarterly Financial Report – Genevieve Armanini reported. No action items.

DRC Report – Three properties were reviewed and approved.

ERC Report – Kathryn Kuhlman reported on the August 8, 2019 meeting. It was noted that if fines are not paid on those violations, budget costs will need to be considered to represent HSCA in small claims court, not to mention the costs of mailing and translating documents.

OLD BUSINESS


Summer Concert Update – Suzan Thompson-Forrest reported. The budget of \$344.80 was spent on: T. Ray Band - \$200 (A tip jar will be available for grateful listeners!); \$120 on banners; and remaining funds for soda and water. Donations are welcome and will go to Hui Pono Holoholona, Paws Sanctuary Big Island Hawaii Spay Neuter Animal Rescue.

NEW BUSINESS

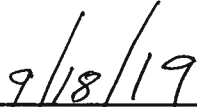
Christmas Marketplace – Kathryn Kuhlman noted that 40 vendors were notified. Maku'u Market will also be solicited.

Volunteer Fire Company – It was noted that Gary Morgan, a retired Fire Fighter has requested volunteers from Hawaiian Beaches and Shores for the volunteer fire department. A location is also needed where the fire engine can be housed. Rex Riley suggested the middle of the two subdivisions as a location. More discovery is warranted.

ADJOURNMENT – 6:55 pm



Eileen O'Hara, Secretary



Date