

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
MARCH 20, 2019**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at the HSRE Community Center. A quorum was established. Kathryn Kuhlman, Vice-President presided. The meeting was called to order at 6:00 p.m.

Directors present: Kathryn Kuhlman, Vice-President; Tom Cumming, Secretary; Lance Decker, Treasurer; Genevieve Armanini, Dennis Wood, Craig Hart, Rex Riley, Caroline Weber. Absent: Roger Guenette, President. Also, in attendance: Sara Tokura-Ellsworth, General Manager and Steve Bailey, Project Manager

ANNOUNCEMENTS

The Board thanks Tom Cumming, Lance Decker and Caroline Weber for all their service as Board Members and Officers to our community over the years. Their hard work has been appreciated by all and they will be missed.

MINUTES

February 20, 2019 Meeting of the Board of Directors

Tom Cumming moved to accept the Minutes with correction. Dennis Wood seconded. Motion passed with unanimous approval.

COMMUNICATIONS

Email vote: Approval of crack seal machine from Pavemade Technologies and a pallet of crack seal from SealMaster Hawaii –

Rex Riley moved to accept the email vote for the crack seal machine from Pavemade Technologies for a cost not to exceed \$1500 which includes shipping. Lance Decker seconded. Motion passed by unanimous approval.

Tom Cumming moved to accept the email vote for the purchase of additional 48 blocks of crack seal material from SealMaster Hawaii for a total cost of \$3,487.17 which includes shipping. Rex Riley seconded. Motion passed by unanimous approval.

Board approval of John Deere tractor not to exceed \$1200 –

Lance Decker moved to accept the charge to repair the John Deere tractor not to exceed \$1200. Tom Cumming seconded. Motion passed by unanimous approval.

Doyle: Donation of piano –

Caroline Weber moved to accept the donation of the piano that was offered. Tom Cumming seconded. Motion passed by unanimous approval.

Hui Pono Holoholona: Request for Fee Waiver for Community Center Use 5/18 & 5/19 –

Tom Cumming moved to waive the fees for Hui Pono Holoholona to use the Community Center on May 18 and May 19 2019. Caroline Weber seconded. Motion passed by unanimous approval.

Pahoa Post Office: Request to Install Mailbox Clusters at Papio –

Tom Cumming moved to allow the Post Office to install the Mailbox Clusters at Papio at the entrance of Government Beach Road on our property. Rex Riley seconded. After discussion the motion was declined unanimously.

It was noted that a second area around Kahakai Park may be suggested.

Keonepoko Elementary: Request for use of Park 4/18/19 for Student Reward Day –

Tom Cumming moved to accept the request for the Park on April 18, 2019. Genevieve Armanini seconded. Motion passed by unanimous approval.

It was suggested that for future events they include the \$1/student fee in their request letter.

REPORTS

General Manager Report – Sara Tokura-Ellsworth reported. Of note, Annual Membership Meeting materials and ballots were sent out Friday the 15th. Audit results will be available in the office and on our website. Employees were recertified for First Aid/CPR/AED - valid for 2 years. League of Women Voters will be counting ballots on Friday April 19th at 10am

in Hilo and Saturday April 20th at the Annual Meeting. Community Center floors will be buffed and waxed on April 13th, the week before the Annual Meeting.

Maintenance Foreman Report – Sara Tokura-Ellsworth reported. The crew has successfully completed the required subdivision maintenance. Both lawn mowers are running. The crew has picked up the pace of spraying poison in the road cracks prior to crack sealing. Prior to road paving, approximately 6 inches of grass must be removed from both sides of the road so Maintenance has its hands full, especially since the John Deere is down. We will continue to mow the easements on a timely basis. On March 9th and 10th, Tim worked on the stable's clogged toilets. We had the septic pumped and restored service to the stables.

Project Manager Report – Steve Bailey reported. An offer of \$500 was received for the Canyon. USDA came to the office as part of their annual compliance review and asked that their employment opportunity clause be added to the bottom of anything sent out to Members.

Water Project -

Hawaii County has completed their review of the construction and demolition permits. The Fire Dept. requested supporting documentation from EPI on the water system's ability to handle fire flow. EPI has prepared a response. The Building and Structural reviews requested more information on the tank and its foundation. Isemoto is working with CP Tanks to ensure that we have the resubmittal information within the week.

Derrick Drilling has indicated that they will be prepared to replace the well discharge head during the first week of April. This was approved previously.

All work related to the generator installation and specification preparation is complete and we have tried to get quotes for the transfer switch including one found on line quoted by Platt Electrical Supply at \$10,732.20 plus shipping. Awaiting more quotes.

Road Paving Project – Paving will start May 1st with a work period of about four/five months.

State Route 132 Task Force - Hawaii County has posted a tentative schedule for the temporary road along the 132 corridor. We have also asked our legal counsel to advise us on our options for dealing with the use of Papio Street by the Sanford commercial truck.

They are, of course, willing to follow our lead; but warned that without clear titles to the roads, success may be problematic.

Financial Report – Lance Decker reported. No action items.

DRC Committee Report – Tom Cumming noted that one resident has applied for a variance in order to put a shed on his property without plans for building a house. The DRC has approved the variance and asks the Board for approval. Kathryn Kuhlman asked that the variance application be posted on the next Board Meeting Agenda.

Kathryn Kuhlman moved to table the discussion until the next meeting. Motion passed by general consent.

Community Events and Activity Committee (CEAC) Report – Caroline Weber reported. The Christmas Fair was a success. Concerts in the Park were cancelled due to the poor air quality at that time. It was agreed that with Caroline's departure, Membership should be encouraged to take up CEAC's activities.

ERC Report– Kathryn Kuhlman reported that the committee met on March 14, 2019 to discuss nine new cases of violations regarding Albizia(s) and vegetation removal. Fine hearing dates are forthcoming. The next meeting will be on May 1st or 7th.

Fine Hearing Lot 623 Rebanc LLC – Mr. J. Schooley – Noncompliance regarding unpermitted structures – Mr. Schooley agreed to remove his items within four months if we would refund the \$1,000 water bill hookup and reinstate his Phase 1 approval. The Committee had agreed to fine Mr. Schooley. After discussion, the following motion passed:

Rex Riley moved to decline his offer. Craig Hart seconded. Motion passed by unanimous approval.

Fine Hearing Lot 1123 Sakai – Noncompliance to remove trees - A fine has been levied due to noncompliance on Albizia removal. A letter in Japanese will be sent.

Fine Hearing Lot 1393 Goodman – Noncompliance to remove trees – Due to lack of compliance on removal of Albizia(s), the fine has been reinstated.

CERT Report – No disasters to report! Ongoing CERT training on the island for anyone who is interested. Rex and Rose have been certified in Damage Assessment which is necessary should we want federal funding for damages.

ONGOING BUSINESS

Puna Road Solutions - Hwy 132 access – As mentioned previously, according to Hawaii County, the project is potentially in the works again.

NEW BUSINESS

Appoint Tellers Committee

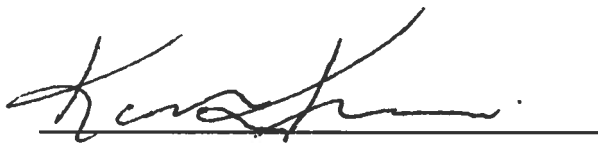
Two Board members are needed on Friday at 10:00 am to tabulate votes with the League of Women Voters. Dennis Wood and Genevieve Armanini volunteered.

Annual Meeting Discussion

The Board agreed to leave the discussion with the Guest Speaker from the Police Department.

ADJOURNMENT

Adjournment at 7:01 pm



4-20-19

Date