

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
JANUARY 16, 2019**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at the HSRE Community Center. A quorum was established. Roger Guenette, President presided. The meeting was called to order at 6:00 p.m.

Directors present: Roger Guenette, President; Kathryn Kuhlman, Vice-President; Tom Cumming, Secretary; Genevieve Armanini, Rex Riley. Absent: Lance Decker, Treasurer; Dennis Wood, Craig Hart, Caroline Weber. Also, in attendance: Sara Tokura-Ellsworth, General Manager; Steve Bailey, Project Manager; Tim Manning, Maintenance Foreman

COMMENTS BY HSCA MEMBERS

Eileen O'Hara – addressed the Board regarding a complaint about unauthorized tree cutting on the TMK holding Papio Park. The issue will be addressed under New Business. The President suggested sending an article with the Newsletter to inform the Members of the Special Management Area Permit (SMA) restrictions.

MINUTES

December 19, 2018 Meeting of the Board of Directors

Kathryn Kuhlman moved to accept the Minutes. Genevieve Armanini seconded. Motion passed with unanimous approval.

COMMUNICATIONS

Lot 953 and 955 - Extension to remove cars from lot – One car has been removed. The other inoperable vehicle is still visible. In response the request for an extension, the Board agreed by general consent to give the lot owner until the end of January, 2019.

Minutes of the HSCA Board of Directors Regular Meeting, January 16, 2019

Lot 722 – Request to place a 20 ft construction container on lot– The lot owner has plans approved through the DRC. By general consent, the Board agreed to give the lot owner 30 days after end of construction or one year, whichever is less.

REPORTS

General Manager Report - Sara Tokura-Ellsworth reported. Of note, Board nominations are due by February 15th.

Project Manager Report - Steve Bailey reported. Due to the government shutdown, process has stalled on the water project. Of note, the generator needs a new transfer switch. Cost not to exceed \$7,000.

Rex Riley moved to approve up to \$7,000 to purchase a new transfer switch for the generator. Tom Cumming seconded. Motion passed by unanimous approval.

Financial Report – No report.

DRC Committee Report – Tom Cumming noted there was no meeting this month.

Community Events and Activity Committee (CEAC) Report – No report.

ERC Report– Kathryn Kuhlman reported that the next meeting is January 24, 2019.

CERT Report – Rose and Rex Riley will be taking two additional FEMA certifications required for management level operations.

ONGOING BUSINESS

Puna Road Solutions

Hwy 132 access – A meeting on January 3, 2019 has taken place with lower Puna residents to help with the progress. An additional workshop meeting will take place on January 24th with engineers and other professionals with the objective to bundle the findings and present it to Harry Kim in order to establish a temporary road. A risk assessment is being developed by Pacific Disaster Center. Mr. Bailey will represent HSCA. Eileen O'Hara added that other groups have also met, showing that Puna residents are conscious of the need to keep this issue active.

Minutes of the HSCA Board of Directors Regular Meeting, January 16, 2019

Papio Easement Clarification

There has been some discussion over the County and State's 10 ft easement along Papio Street. Council has been requested for advice on how to slow or stop commercial traffic through HSCA should Hwy 132 access never be realized.

Kahakai Blvd Sidewalks

Tom Cumming suggested that the Board reconsider the creation of sidewalks to avoid danger to pedestrian traffic. It was agreed that the County needs to be directed to use funds from Safe Routes to School (SRTS) Program to help with their development. The Board agreed to contact Neal Acevedo in order to reactivate the project.

Feral Pig Issue

Roger Guenette noted that calls are coming in from residents particularly on Malolo St. that the pigs are causing a lot of damage. Two traps are already being used. The Board considered buying additional traps if it would be helpful. Sara noted that a new member is also willing to help with snares.

Rex Riley moved to allocate \$1,000 for two traps if they can be put into service. Tom Cumming seconded. Motion passed by unanimous approval.

NEW BUSINESS

Annual Membership Meeting, Set Record Date – January 31, 2019

Kathryn Kuhlman moved to set Jan 31, 2019 as the record date for the Annual Membership Meeting. Tom Cumming seconded. Motion passed by unanimous approval.

Papio Park – SMA Restrictions

As suggested earlier, the Board considered sending out a Newsletter article to inform residents of the SMA and CC&R Restrictions. Known as the Shoreline Protection Act, the purpose of the Special Management Area (SMA) Permit is to create special controls on developments within an area along the shoreline which are necessary to avoid permanent losses of valuable resources and the foreclosure of management options, and to ensure that adequate access is provided... to public owned or used beaches, recreation areas or natural reserves. (Part II of HRS Chapter 205A.) Because of Tom Cumming's familiarity and contributions to the formation of the Park, the Board asked him to create the Newsletter

Minutes of the HSCA Board of Directors Regular Meeting, January 16, 2019

article (before March 15, 2019). Tom has also volunteered to continue performing some landscaping, shrub and tree maintenance in the Park with Board approval.

Review and Approval of Employee Handbook and SOP Manual

The Board agreed to defer this item until further research can be done by the Board and staff.

Proposed CC&R Changes

Signage – Residents whose occupation/business includes parking a commercial vehicle with signage.

Step 1 and 2 Approval Time Frame – DRC process


Due to the extensive process involved in changing the CC&Rs, the Board agreed by general consent to table both issues until other significant changes are warranted.

CLA Engagement Letter – Review and Sign

An additional letter as required by the audit was reviewed and signed.

ADJOURNMENT

Adjournment at 6:44 pm



Tom Cumming, Secretary

2-20-19

Date