

**HAWAIIAN SHORES COMMUNITY ASSOCIATION  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
JULY 18, 2018**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established. Roger Guenette presided. The meeting was called to order at 6:00 p.m.

**Directors present:** Roger Guenette, President; Kathryn Kuhlman, Vice-President; Lance Decker, Treasurer; Tom Cumming, Secretary; Genevieve Armanini, Rex Riley, Caroline Weber, Dennis Wood. **Absent:** Craig Hart. **Also, in attendance:** Steve Bailey, Project Manager; Sara Tokura-Ellsworth, General Manager; and HSCA Members.

**MINUTES**

June 20, 2018 Meeting of the Board of Directors –

*Kathryn Kuhlman moved to accept the Minutes. Rex Riley seconded. Roger Guenette abstained. Motion passed with unanimous approval.*

**COMMUNICATIONS**

Email communications: BOD approved quote for WASA Electrical

*Tom Cumming moved to approve the quote for WASA Electrical to temporarily relocate well pump electrical feed at a cost of no more than \$3000. Dennis Wood seconded. Motion passed by unanimous approval.*

**REPORTS**

General Manager and Maintenance Foreman – Sara Tokura-Ellsworth reported. Next month we will be doing our triennial lead & copper testing. We ask 10 homeowners to help with this testing. The political forum on July 28<sup>th</sup> was cancelled as only 3 candidates would have been invited.

Fire extinguishers replaced in office, warehouse and community center. New extinguisher added to pool pump room. A calendar will be set up so that staff will know when to replace fire extinguishers.

Minutes of the HSCA Board of Directors Regular Meeting, July 18 2018

The Board suggested the Maintenance Foreman investigate metering all the water usage in the parks in order to accurately determine where the water is going; not just the water used by home owners.

She will be on vacation 8/6 – 8/20.

Project Manager – Steve Bailey reported. Hawaii County permit review indicated that updated structural engineer stamps were needed on the tank submittal and on all plan sheets that showed the tank on them. Isemoto and EPI are working on this and will resubmit. Isemoto has suspended work pending completion of the permit application/process. We continue to assemble/order material for the well discharge head replacement by Derrick Drilling that will allow us to use both water tanks during the tank transition period. The well site generator is on its way. Board approval is required for EPI to prepare the permit drawings for the generator at approximately \$3,500.

*Kathryn Kuhlman moved to accept the proposal by EPI to prepare generator permit drawings not to exceed \$4,000. Genevieve Armanini seconded. Motion passed by unanimous approval.*

USDA Road Paving Project

Steve Bailey reported. Still waiting to hear about the outcome of the OGC's review of the closing package.

DRC Committee – Dick Munday reported one applicant was approved for step one construction.

Community Events and Activity Committee (CEAC) – Caroline Weber reported that Leilani's activities are being held at Hawaiian Shore Community Center, which makes the schedule busy. These classes are not restricted to Hawaiian Shores Members. The Concert in the Park series will be combined into one concert with four different musical groups as a benefit, so admission is a donated item. The Christmas Marketplace event is also being developed.

ERC Report – Kathryn Kuhlman noted no items to report.

Financials – Lance Decker reported on the balance sheet. He noted the -\$100,000 from line 119 Allowance for Uncollectible is the owed assessments on foreclosed or delinquent

properties, which still may be collected at a future time from methods like the collection agency.

**NEW BUSINESS**

90-day Variances to CC&Rs for Disaster Area – Roger Guenette asked the Board to notify temporary residents displaced from other areas affected by the lava flow that 90 days is the maximum amount of time to live in temporary buildings/tents erected on Hawaiian Shores properties.

State of Hawaii Drinking Water State Revolving Fund Resolution

NOW, THEREFORE: The directors resolve as follows:

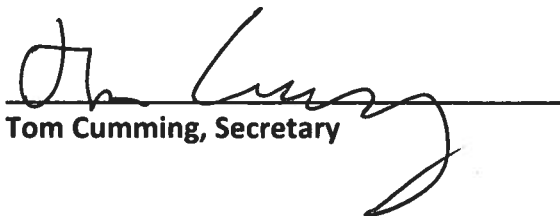
Resolved that Roger Guenette, the Association’s President and Tom Cumming, the Association’s Secretary are hereby authorized and directed to apply for financial assistance with the State of Hawaii Drinking Water State Revolving Fund to finance with principal forgiveness loans for three projects. The projects include a backup generator, upsizing of 8-inch and 6-inch water lines to 12-inch and 8-inch water lines to improve fire flow, and replacement of 50 valves that control water distribution from the primary water line to secondary lateral lines.

RESOLVED, FURTHER, that Roger Guenette the Association’s President and Tom Cumming, the Association’s Secretary, are hereby authorized and directed to execute all documents and take such action as they may deem advisable in order to carry out the purposes of the foregoing resolution.

*Rex Riley moved to accept the resolution. Caroline Weber seconded. Motion passed by unanimous approval.*

**ADJOURNMENT**

The meeting was adjourned at 6:33 p.m.

  
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Tom Cumming, Secretary

8-17-18  
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Date