

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS MEETING
DECEMBER 20, 2017**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established. Roger Guenette presided.

The meeting was called to order at 6:00 p.m.

Directors present: Roger Guenette, President, Kathryn Kuhlman, Vice-President; Tom Cumming, Secretary; Genevieve Armanini, Dennis Wood. **Absent:** Lance Decker, Treasurer; Rex Riley, Caroline Weber, Mike Dolson. **Also in attendance:** Steve Bailey, Project Manager, and HSCA Members.

MINUTES

November 15, 2017 Meeting of the Board of Directors –

Kathryn Kuhlman moved to accept the Minutes. Tom Cumming seconded. Motion passed with unanimous approval.

COMMUNICATIONS

Jake Schooley – Lot 623 – Mr. Schooley responded to correspondence he received requiring compliance to CC&Rs for continuance of DRC’s approval. In response to his complaint that these issues were discussed in Executive Session, the Board assured him that once all correspondence has been received in the office and distributed to Board Members for review this issue is discussed during the Board Meeting.

REPORTS

General Manager – In Sara’s absence the Board reviewed the GM Report. No action items.

Project Manager – Steve Bailey reported. Isemoto has completed the clearing, grubbing and excavating for the 16 new valve locations and is prepared to begin installing the valves along the main water line. The location of these valves means that the entire water system will need to be shut off for 6 to 8 hours during the weekday when the upper valves are

replaced. The next phase of work after the valve replacement will focus on the lateral cleanouts located at the end of each service lateral. This work will require shutting off water service for shorter time periods and will impact only three or four streets at a time. Isemoto has submitted a completion date of June 18, 2018.

The fabrication and delivery of the water tank will take place over the next two months with delivery expected at the end of February or early part of March.

Although some discussion and review about the size of the booster pump still remains, the main issues with their design and the fill level for the tank have been resolved. It is expected that the booster pump skid pack will be ordered in January.

USDA Road Paving Project – Roger Guenette reported.

Communication with USDA seems to indicate that they will accept our Quit Claim Deeds. They are now requiring appraisal of HSRE's parks to ensure sufficient collateral as security for the road loan. A formal submission of our water system as collateral is being developed. We continue to consult and meet with them and also continue to keep our congressional delegation informed and involved as needed.

DRC Committee – Tom Cumming reported. A few instances arose regarding the location of parked trucks and RVs. The Board agreed that some verbiage may be necessary in the CC&Rs to direct driveway locations as part of the DRC process.

It was also agreed that any final forms or verbiage should be sent to Sara to be posted to the website for review.

DRC forms were distributed to Board Members and were approved by general consent.

Community Events and Activity Committee (CEAC) – No report.

ONGOING BUSINESS

Fine Schedule for CC&R Violations – A committee was approved -

Genevieve Armanini moved to form a committee to deal with CC&R enforcement and fines. Dennis Wood seconded. Motion passed by unanimous approval.

Roger Guenette moved to appoint Kathryn Kuhlman, Tom Cumming, Steve Bailey, and Caroline Weber. Seconded. Motion passed by unanimous approval.

NEW BUSINESS

Tennis Courts Net Replacement – Roger Guenette reported. It was agreed to buy two nets.

Record Retention Policy Forms – It was agreed that more consideration was needed before deciding how long to retain records.

Set Annual Record Date, January 31st 2018 –

Tom Cumming moved to set the annual record date to January 31, 2018. Dennis Wood seconded. Motion passed by unanimous approval.

ADJOURNMENT

The meeting was adjourned at 6:42 p.m.

Respectfully Submitted and Approved,



Tom Cumming, Secretary

1-17-18

Date