

**HAWAIIAN SHORES COMMUNITY ASSOCIATION  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
AUGUST 16, 2017**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established. Roger Guenette presided.

The meeting was called to order at 6:00 p.m.

Directors present: Roger Guenette, President; Kathryn Kuhiman, Vice-President; Lance Decker, Treasurer, Genevieve Armanini, Caroline Weber, Dennis Wood. Absent: Tom Cumming, Secretary; and Mike Dolson. Also in attendance: Steve Bailey, Project Manager, Sara Tokura-Ellsworth, General Manager and HSCA Members.

**ANNOUNCEMENTS**

One Board Member seat is open.

**COMMENTS BY HSCA MEMBERS**

Eileen O'Hara encouraged the community to get involved with CERT to develop a team for HSCA.

**MINUTES**

July 19, 2017 Meeting of the Board of Directors -

*Kathryn Kuhiman moved to accept the Minutes. Lance Decker seconded. Motion passed with unanimous approval.*

**COMMUNICATIONS**

None to report.

**REPORTS**

General Manager (Maintenance Foreman & Accounting Associate included) - Sara Tokura-Ellsworth reported. Alyssa Michael has been hired on as new Clerical Assistant/Park Attendant. A quote from Sensus for new water meters and meter programmer will be considered during executive session. No action items for this meeting.

Project Manager-Steve Bailey reported. No action items.

Quarterly Financials - Lance Decker reported on the 3rd quarter. No action items.

PRC Committee - Dick Munday reported. A recommendation was made to approve a new member, Aaron Dixon. A second recommendation was made to educate the staff on how to guide property owners on completion of the submittal forms, thus avoiding the need to hire a consultant for this task.

*Kathryn Kuhiman moved to accept Erin Dickson as a member of the DRC. Caroline Weber seconded. Motion passed by unanimous approval.*

Community Events and Activity Committee (CEAC) - Caroline Weber reported. The first successful concert in the "Summer Concerts in the Park Series" took place on July 30 . Two more are scheduled for this year.

### **ONGOING BUSINESS**

Fine Schedule for CC&R Violations - An ad hoc committee was formed with Kathryn Kuhiman, Tom Cumming, Steve Bailey and Dick Munday. After review of the recommendations, the Board agreed to send them to the Membership in the September packet for review and comment, and pursue legal counsel.

Security Cameras at Office and Warehouse - Cameras are mounted and will be operational within the month.

Review New DRC forms - Still ongoing.

### **NEW BUSINESS**

September Mail Out - A newsletter, the 2017 water quality report, CC&Rs recently approved and the recommended fine schedule for CC&R violations will be included.

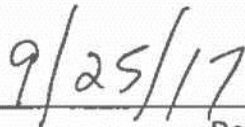
CERT Representation in HSCA-Training dates will be announced. Board and staff were encouraged to attend.

### **ADJOURNMENT**

The meeting was adjourned at 6:26 p.m.

**Respectfully Submitted and Approved,**

  
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Roger Guenette, President

  
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Date