

**HAWAIIAN SHORES COMMUNITY ASSOCIATION  
MINUTES OF THE BOARD OF DIRECTORS REGULAR  
MEETING  
JANUARY 13, 2016**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established.

The meeting was called to order at 6:07 p.m.

Directors present: Eileen O'Hara, President; Hiroshi Yanagihara, Vice President; Tom Cumming, Secretary; Steve Bailey, Treasurer; Jack Wells, Christian Weingartner, Roger Guenette, Joe Kovach, and Mike Dolson. Also in attendance: Stephanie Carney, Accounting Associate and other HSCA Members.

**ANNOUNCEMENTS**

Nominations are due by Feb 15, 2016 for the 2016 Elections.

Milestone Sales -> 56 - 1 oz bottles sold since May.

**MINUTES**

December 9, 2015 Regular Meeting of the Board of Directors - *Roger Guenette moved to accept the Minutes. Steve Bailey seconded. Motion passed with unanimous approval.*

**REPORTS**

Accounting Associate - Annual Assessment invoices were mailed out on 12/10/15. Included was a newsletter with this year's invoice. Japanese members got a translated newsletter.

Fourth Quarter Financials and Initial Draft Audit - After review the following motion passed.

*Roger Guenette moved to accept the draft audit. Jack Wells seconded. Motion passed by unanimous approval.*

Increase Capitalization Fund Minimum to \$5000 - After review, the following motion passed.

*Steve Bailey moved to increase the Capitalization Fund to a minimum of \$5000. Mike Dolson seconded. Motion passed by unanimous approval.*

DRC Committee - Tom Cumming reported on several projects in process. Some discussion ensued on interpretation of the CC&R which states that "Used materials cannot be used except to enhance the appearance of the building".

Community Events and Activity Committee (CEAC) Report - Tom Cumming reported. Possible action items include, investigating comps for activities at other community centers; details on members and their interests; finding volunteers to organize annual picnics; develop a farmer's market and a community garden at Maikoiko Park. A note of concern was raised to be careful to avoid double bookings, and to make better use of Maikoiko Park.

Quality Control Officer and Project Manager Report - Eileen O'Hara reported. Mowers and trimmers are all operable and being maintained. The crews fabricated guards for the Grasshoppers and installed mulching blades on these mowers to reduce the hazard of rock throws. Umbrellas at pool that were blowing over have been secured with bicycle type cable locks. Fire Ant control by WillKill has begun at Papio Park, Honu Park and Buildings, and the Community Center lot and Buildings. It will take two treatments. Job descriptions are out for Maintenance Worker and the interview/hiring process will begin shortly. Due to changes in ownership of Pacific Solar, significant work went into finding a new controller from an authorized dealer for one of the pumps. Now that this is resolved, the pool covers can now be tested.

## **ONGOING BUSINESS**

USDA Water System Loan/Grant Combo - Ongoing.

Pool Blankets Update - Pool blankets arrived and are awaiting professional installation.

Surfacing material for re-roofed open section of Community Center - Ongoing.

Marque - Marquee Sign is virtually complete and new messages will be placed on the sign on or around January 15, 2016.

Minutes of the HSCA Board of Directors Regular Meeting, January 13, 2016

New Truck - The new truck detailing with HSCA lettering is in progress.

Resurfacing Back of Community Center - Still ongoing.

Screens for Community Center/Tack room painting - Screens are complete.

Road Surfacing Quotes - Still ongoing.

Record Retention Policy - No update.

### **NEW BUSINESS**

Annual Membership Meeting - Set Record Date - The Annual Membership Meeting will take place on April 16<sup>th</sup> 2016.

*Roger Guenette moved to set the record date for January 31, 2016. Jack Wells seconded. Motion passed by unanimous approval.*

### **ADJOURNMENT**

The meeting was adjourned at 7:10 p.m.

**Respectfully Submitted and Approved,**

  
\_\_\_\_\_  
Tom Cumming, Secretary

2-11-16  
\_\_\_\_\_  
Date