

HAWAIIAN SHORES COMMUNITY ASSOCIATION MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING SEPTEMBER 9, 2015

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established.

The meeting was called to order at 6:05 p.m.

Directors present: Eileen O'Hara, President; Hiroshi Yanagihara, Vice President; Tom Cumming, Secretary; Steve Bailey, Treasurer; Christian Weingartner. Absent: Mike Dolson, Roger Guenette, Joe Kovach and Jack Wells. Also in attendance: Stephanie Carney, Accounting Associate; and HSCA members.

ANNOUNCEMENTS

Milestone is available at the Office for purchase at cost for the elimination of Albizia trees.

COMMENTS BY HSCA MEMBERS

Georgette Bell - asked for permission to add a Qigong class by Joe McClerk on Wednesdays at 9:00 am starting mid/late October. Additionally, four open dates are available for art classes.

MINUTES

August 12, 2015 Regular Meeting of the Board of Directors - Steve Bailey moved to accept the August 12, 2015 Minutes. Tom Cumming seconded. Christian Weingartner abstained. Motion passed with unanimous approval.

COMMUNICATIONS

Communication from Keonepoko School dated Sept. 1, 2015 – Permission was granted for students to use the pool as part of ‘Good Students Day’.

Christian Weingartner moved to grant permission for the approved students of Keonepoko School to use the pool for their ‘Good Students Day’. Steve Bailey seconded. Motion passed by unanimous approval.

Communication from Kui`kahi Mediation Center dated Sept. 2, 2015 – A full-day workshop for the home association boards is being planned for a Saturday in Feb/March.

Communication from Denise Warner, Aloha Administrative Assistance – Robert’s Rules Reminders: please phrase motions succinctly and avoid expressions like ‘So moved’ which lead to confusion and extra work for the Chair; if there is discussion on a motion, the Chair should repeat the motion word for word before it is voted on, so a well-worded motion makes that easier. Secondly, when items are taken out of Agenda order and discussed as part of a report, it is good for the Chair/Secretary to provide a one sentence recap or review of Board’s decisions/conclusions when that item comes up for consideration in the order of the original Agenda.

REPORTS

General Manager – Samantha Martoni’s report was reviewed. Due to the hot weather, three major leaks were discovered, as well as many smaller ones. The three largest leaks were fixed by customers within a week.

Forty chairs will be here on September 11th, actual cost \$44/chair. We will now have seating for 90 people.

Accounting Associate – Stephanie Carney’s report was reviewed. A total of 13 letters requiring Albizia removal were sent out in August. The AED has arrived in the Office and training will be scheduled shortly for staff.

A reminder was made to set up a recorded greeting for the Office phone indicating regular and holiday pool hours.

An online bill pay link is now set up on the website. It was noted that an access code is needed from the Office to access the system, and this should be included as part of the online instructions.

DRC Committee - Meeting scheduled for September 17, 2015.

Community Events and Activity Committee (CEAC) Report - Georgette Bell reported that a second yoga class will be added on Mondays at 6:00 pm. As previously mentioned under Comments she noted that a Qigong class by Joe McClerk will be added on Wednesdays at 9:00 am starting mid/late October. Four open dates are available for art classes by Patty Johnson and three different programs are available. She is currently booked for Saturday, November 14th from 12:30 - 4:00 pm. The class will be one of the following: Create Your Own Silk Scarf, Abstract Art with broken glass, Soft Pastel Still Life Painting.

ONGOING BUSINESS

USDA Water System Loan/Grant Combo - PER estimated costs were reviewed. A tentative meeting will be scheduled for Friday afternoon to discuss costs with PER, EPI and HSCA.

Research Conducted on Pool Heating - Investigation ongoing.

Research Conducted on Vehicle Replacement - Three quotes were received. Further investigation on Ford trucks is ongoing.

Research Conducted on Surface Re-roofed Open Section on Community Center - Prices on surfacing materials is ongoing.

Record Retention Policy - Deferred.

Project Status on Marque - Ongoing progress is being made and Steve Bailey noted it will be installed once the piece of Plexiglas is received.

Crack Seal and Road Repair - A pilot portion was sealed at the dead end of Coastal Puna Parkway. Steve Bailey noted it is very labor intensive due to the condition of the roads.

NEW BUSINESS

Preparation of FY 15-16 Operating and Capital budgets -Considerations to help with the substantial costs for road repair will be considered, such as: a special assessment, taking the \$60,000 (being held as a security deposit on the solar - available in 2017), and transfer it to the road fund; and, additional funds allocated by designating an increased percentage of the individual annual assessment - so that \$15 was contributed towards the road fund and \$5 was contributed towards the emergency fund. Preparation meetings will be scheduled between Eileen, Stephanie and Steve.

ADJOURNMENT

The meeting was adjourned at 7:10 p.m.

Respectfully Submitted and Approved,



Tom Cumming, Secretary

10-28-15

Date