

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS REGULAR
MEETING
JULY 8, 2015**

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established.

The meeting was called to order at 6:00 p.m.

Directors present: Eileen O'Hara, President; Hiroshi Yanagihara, Vice President; Tom Cumming, Secretary; Mike Dolson, Roger Guenette, Joe Kovach, Jack Wells. Absent: Christian Weingartner and Steve Bailey, Treasurer. Also in attendance: Samantha Martoni, General Manager; Stephanie Carney, Accounting Associate; and HSCA members.

ANNOUNCEMENTS

Milestone is available at the Office for purchase at cost for the elimination of Albizia trees. Sales are going well.

COMMENTS BY MEMBERS

None.

MINUTES

June 10, 2015 Regular Meeting of the Board of Directors – Roger Guenette moved to accept the June 10, 2015 Minutes. Jack Wells seconded. Motion passed with unanimous approval.

COMMUNICATIONS

General complaints re: off-leash dogs and trespassing were reviewed.

STAFF REPORTS

General Manager – Samantha Martoni's report was reviewed. A new ping pong table was bought. A quote of \$1600 was considered for a product to resurface the concrete around pool. The new mower is in the shop for a week again. Encouragement was given for community members to try and get along.

Minutes of the HSCA Board of Directors Regular Meeting, July 8, 2015

Roger Guenette moved to accept the quote for \$1600 to resurface the concrete around the pool. Jack Wells seconded. Discussion ensued. Motion passed by unanimous approval.

Accounting Associate – Stephanie Carney’s report was reviewed. Eight Albizia letters were sent in June: 4 were 1st letters and 4 were 2nd letters. Dog training classes start in two weeks. It was suggested that contact information be added to the website calendar so people can contact the organizer of the event/activity.

DRC Committee – Tom Cumming reported. New members were added to the DRC, Roger Guenette and Charles Traylor. A Landscape Maintenance Plan was reviewed for approval.

Tom Cumming moved to accept the letter and form for a landscape maintenance plan. Roger Guenette seconded. Motion passed by unanimous approval.

Community Events and Activity Committee (CEAC) Report – Tom Cumming reported. It was suggested that a Grand Opening be planned to share potential activities and events with the community.

ONGOING BUSINESS

USDA Water System Loan/Grant Combo – The contract has been signed. The engineering and design phase should take just under a year, after which bids will be taken from contractors.

Marquee – The Board reviewed a quote for \$2700.

Tom Cumming moved to build the marquee for \$2700. Joe Kovach seconded. Discussion ensued. Motion passed by unanimous approval.

Record Retention Policy – Deferred until the next meeting.

Roger Guenette moved to defer discussion until Steve Bailey could be present. Tom Cumming seconded. Motion passed by unanimous approval.

Collection Agency Services – Pacific Recovery Service LLC was approached and a quote will be obtained. Eileen O'Hara to follow up.

Chairs/Table for Community Center – Ongoing.

NEW BUSINESS

Proposal from Carbonara for 2015 audit/tax preparation - The proposal included the estimate of \$9500 for services plus applicable taxes. The Board agreed that further communication with Carbonara should be done to find a better price for next year.

Roger Guenette moved to accept the proposal from Carbonara for 2015 audit. Seconded. Discussion ensued. Motion passed by unanimous approval.

ADJOURNMENT

The meeting was adjourned at 7:07 p.m.

Respectfully Submitted and Approved,



Tom Cumming, Secretary

8-13-15

Date