

HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
April 9, 2014

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center.

A quorum was established and the meeting was called to order at 6:15 p.m.

All current directors were present: Eileen O'Hara, President; Hiroshi Yanagihara, Vice President; Kevin Wibberley, Treasurer; Caroline Weber, Secretary; and Tom Cumming, Solveig Lamberg, Arnold Gregory, and Steve Bailey. Also in attendance: Stephanie Carney, Accounting Associate; Samantha "Sam" Martoni, Water System Operator; and six HSCA members.

APPOINT MEETING RECORDER

Arnold Gregory moved to have Denise Warner transcribe the Minutes remotely for this meeting. Tom Cumming seconded. Discussion ensued. Motion passed unanimously.

ANNOUNCEMENTS

Bingo - every 3rd Wednesday from 11:00 a.m. - 1:00 p.m. offered by a third party Bingo Club

MEMBERS' COMMENTS

Freda Hart – raised two concerns regarding Niuhi Street. First, the road has been damaged from Albizia tree roots. Secondly, a house which has been abandoned for four years has created problems as squatters have threatened neighbors for turning them in to the police. Caroline Weber suggested calling Henry to find out further information on the property, such as if the title is now in the bank's name, as they would be responsible for the structure. Freda will provide the house number in order for the Office to track down the TMK. One suggestion was made by a member who has had past experience in another state, to put pressure on politicians to use tax dollars to demolish and clear lots burdened with abandoned structures. Discussion ensued on the problem of how to deal with the damage from Albizia trees. It was hoped that the County and State budget would get funded for tree removal. Eileen O'Hara suggested that HSCA might buy up the end lots on the N through O streets (where the waterline is located) to clean them up and put them back on the market. The Board agreed to add this idea to the agenda for the Membership Meeting.

Georgette Bell - noted a problem with removal of two Albizia trees across the street. Because of the accessibility of the lot next door, the crane was able to remove the trees in two days with a six man crew. Without the accessibility, the crew would have taken several days longer. The result of the crane was damage to the street's easements. Additionally, she felt the turnover in staff has caused

problems which need to be addressed. She commented that many are disappointed with the way things are going from bad to worse. Eileen O'Hara asked that it be noted that one of the main goals of the Board is to protect the water system, and while it is not one of the visible "pretty" things, it is moving forward due to this Board's actions.

Samantha Martoni noted that owners are responding to letters sent by HSCA requiring the removal of Albizia trees, which is a positive step forward.

APPROVAL OF MINUTES

March 5, 2014 Regular Meeting of the Board of Directors – It was noted that the Minutes from March 5th Meeting should have approved five new chairs for the pool. *Tom Cumming moved to accept the Minutes with correction. Solveig Lamberg seconded. No Discussion. Motion passed unanimously.*

COMMUNICATIONS

George Markin, who ran the volunteer Fire Department in Hawaiian Beaches for years, has asked for HSCA presence at a meeting to improve fire protection on April 17, 2014 from 6 – 8 pm at the Keonepoko School Cafeteria. Tom Cumming and Sam Martoni offered to attend.

REPORTS

Accounting Associate – President O'Hara noted that Stephanie Carney has only been with HSCA a couple weeks and so no report is available yet, but work is ongoing at cleaning up accounting.

Water System Operator – Samantha Martoni submitted a report which was read by the President. Of note, a big drop in water usage from last year was indicated; work has been done in several fields, such as: on flushing the hydrants, fixing meters which were reading backwards, creating a potential for back siphonage, and making better use of the Quick Water program.

Maintenance Team Leader – Jeff Morse submitted a report which was read by the President. Of note, the pump room has been further sound proofed to the satisfaction of the neighbors. Quotes came in at some \$4,000 for removal of termite droppings and termite damage in the office. Jeff has offered to do the work for the cost of materials estimated at a few hundred dollars. Likely the work could be done on Tuesdays when the office is closed. The board decided that as this work fell under standard maintenance operations and material costs were under \$500, Jeff should proceed to do the work. He requested \$6-7,000 for another 0 radius mower. The Board agreed he should research possible replacements

Design Review Committee – Tom Cumming reported. Dick Munday chaired the last meeting in his absence. The preliminary drawings on lot 1342 were approved with conditions: to show the easements for the waterline, the height of the building and to list all the easements on the lot. It was noted that the owner already has a building permit. The Board agreed that the DRC should send a letter to require submission of the permit and the plans to the Office. There was some discussion over the house that was built on the wrong lot by Russell Grant. It was noted that the house has still not been removed, but the issue is being addressed by the DRC.

ONGOING BUSINESS

Sealing the Office Ceiling – already discussed.

Credit Card Usage – Last month the Board was made aware that The Intuit Account set up makes it difficult to accept credit card payments for water usage. Credit card payments for water usage were stopped.

Master Road Plan Status – Steve Bailey distributed a report. Recommendations were made to: inventory all the existing signage, improve roads or repave within the current budget, and possible long-term plans. Feedback is encouraged.

Wellhead Protection Grant – Eileen O'Hara reported. She noted that the grant was submitted in 2008, but the contract for this grant was only approved last year. \$75,000 was intended to transition or convert septic and cesspool systems on Puna Wai Street which are not in HSCA but are within the 1,000 ft radius of our well, and thus could potentially contaminate the water. Unfortunately, no lot owners within that area are accepting the offer to convert to an anaerobic system. The grant also provides \$25,000 to be spent on security measures around the wellhead and for educational efforts. So far the Grant has provided for new fencing and a gate, a property survey, on site spill containment equipment, brochures which were sent in the annual mailing and a laptop, projector and screen.

Emergency Response Plan - An Emergency Response Plan is required by the Grant. A draft of the updated plan was distributed to the Board as worked on by Steve Bailey.

Cell Tower Completion – The cell tower is now complete. AT&T and Verizon have signed on. Mobi, Sprint and T-Mobile are also interested. The tower should be operational within a few months.

Preparation for Annual Meeting – Refreshments such as drinks, fruit and pastry will be provided. Georgette, Kevin and Arnold will attend the checking of the ballots by the League of Women Voters at the East Hawaiian Cultural Center on Friday April 18th. The time is to be determined.

USDA Grant Loan Application Status – The Emergency Response Plan and the financials are required before the application can be submitted.

NEW BUSINESS

Correction to Exhibit 1 of the CC&Rs –One typo needs to be addressed. The Exhibit can be sent to the Attorney with any bylaw changes approved at the Annual Meeting.

Office Hours for Tuesday – It was recommended that the Office be closed every Tuesday all day, not just half days.

Tom Cumming moved to close the Office every Tuesday. Steve Bailey seconded. Discussion ensued. Motion passed unanimously.

Voice Over IP Phone for the Office – Eileen O'Hara reported that an unused land line exists to the pool shack. If it is removed, an unpublished, second line could be added to the Office, which is needed when the principal line is in use for long periods, such as for educational training. Plus, the VOIP phone comes with unlimited long distance to mainland and Canada. If the unused land line is removed, the second line should not cause a noticeable increase in phone costs.

Tom Cumming moved to get a Voice Over IP Phone for the Office using our existing Time Warner Cable and get rid of the pool land line. Kevin Wibberley seconded. Motion passed unanimously.

ADJOURNMENT

Meeting adjourned: 7:55 p.m.

Signed Approval



Solveig Lamberg, Acting Secretary



Date