

HAWAIIAN SHORES COMMUNITY ASSOCIATION

DRAFT MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

July 13, 2013

This regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established and the meeting was called to order at 10:10 AM.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Caroline Weber, Secretary; Kevin Wibberley, Treasurer; Solveig Lamberg, Hiroshi Yanagihara, Tom Cumming, and Arnold Gregory.

Also in attendance: Kathy Marchese, Office Manager; Dick Munday, Chair Design Review Committee; Natalie Beam, Recording Secretary; and several other guests.

ANNOUNCEMENTS

- a) Bingo is every 3rd Wednesday at 11:00 to 1:00 PM.
- b) Hilo won the Benjamin Moore Main Street Paint contest.
- c) HSCA BOD has one seat vacant.

MEMBERS' COMMENTS

Comments recorded in the Minutes are presented as a summary only, not a word-for word transcript.

- a) Susan Thompson Forrest, K.N.O.W. – Ms. Forrest submitted letter to Secretary requesting consideration for a collaborative event to be staged by HSCA and K.N.O.W. The Gift and Craft Fair would be held at the HSCA Community Center on November 2, 2013. K.N.O.W. also submitted an invoice for the new Block Captain for Moana St., Ron Emery.

MINUTES

- a) June 8, 2013 Regular Board of Directors Meeting – Dave Johnson moved to accept the Minutes from Board Meeting, June 8, 2013. Solveig Lamberg seconded. Vote in favor: David Johnson, Kevin Wibberley, Solveig Lamberg, Hiroshi Yanagihara, Tom Cumming, and Arnold Gregory. Abstained: Caroline Weber. Motion carried.

COMMUNICATIONS

- a) May 21, 2013 letter from Danny and Louis Edmonds – This letter is regarding stop signs. The President asked that it be deferred to New Business Item.
- b) June 13, 2013 letter from Cynthia Seiersen – This letter is regarding Albizia issues and how to work with the owner of neighboring property. The Board needs to collect past due assessments. The Secretary is charged with researching court procedures for garnishing wages.

Eileen O'Hara moved to send owner letter of notice. Dave Johnson seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.

c) June 28, 2013 letter from Don Wiklund – This letter is regarding two planters built on property and is requesting an exemption to CCRs to remove planters if access is needed.

Eileen O'Hara moved to grant an exemption from CCRs to allow owner to retain planters with the caveat if any work is needed to access the right-away owner will remove them. Solveig Lamberg seconded. Discussion ensued. Dave Johnson requested to add that when property is sold the planters be brought up to CCR compliance.

Solveig Lamberg moved to amend the aforementioned motion to also include that at sell of property it will be in compliant with CCRs and that the homeowner's insurance covers the liability to area that is HSCA property. Dave Johnson seconded. No new discussion. Vote in favor of amendment: Unanimous approval. Vote in favor of motion: Unanimous approval. Motion carries.

d) June 29, 2013 letter from Lisa Chang – HSCA owns the property behind Ms. Chang that has overgrown Albizia trees. This is an opportunity for HSCA to take a proactive role in eradicating Albizia trees with non-hazardous herbicides. President advised that HSCA purchase herbicides. Office Manager is charged with responding to letter.

e) June 26, 2013 letter from Toni Robert, CERT Coordinator –The letter is requesting volunteers to participate in civil defense training on August 3rd for two hours. Georgette Bell and Caroline Weber volunteered. The Board asks volunteers to please provide report at our next meeting.

f) June 21, 2013 letter from Thomas Katz – This letter is requesting two nights a week on a continual bases using the Community Center for classes in self-defense for seniors. The Board charged the Office Manager to contact Mr. Katz to allow a sign-up sheet in front office for the purpose of discovering the number of interested persons.

REPORTS

Office Manager's Report – Kathy Marchese read the Office Manager's Report. Discussion ensued regarding accepting credit card payments with Quickwater Software. Also, this month liens and reporting formats for tracking will be followed up on.

Maintenance Foreman's Report – The Maintenance Report was read by Dave Johnson. Members in audience voiced appreciation for stop signs. The Maintenance Foreman is not here but some areas of report need clarification and corrections made. There were also complaints from members regarding the swimming pool. The Board will be discussing concerns related to personnel issues at its Executive Session.

Of note, the Office Manager will provide amount of guest fees collected at the next monthly meeting.

Owners can confirm the meter is calibrated accurately by calling the office and asking for test to be done.

Well Head Protection Grant: Vendor chosen to fence and survey property will be asked to provide new bid to include all three adjacent properties.

Also, Tom Cumming made recommendations for formatting to the Office Manager's and Maintenance Foreman's Reports.

Committee Reports

a) Design Review – Dick Munday reported on the DRC Minutes from June 12 and 27, 2013. Of note, Mr. Munday will be stepping down as Chair in September.

ONGOING BUSINESS (The Board agreed to switch items a and b)

b) Tennis Courts Improvements – Kevin Wibberley provided an estimate for removing current surface and replacing with concrete. Estimate was \$67,585. He also investigated other substances to be used other than concrete. Kevin Wibberley recommended the purchase of something to repair cracks. The Board charged him with obtaining estimates for machines that repairs cracks, scarifying and applying sealer.

a) Survey of ADA Modifications for Pool and Special Assessment – Discussion ensued regarding the questions on the survey.

Caroline Weber moved to table any approval of survey till it is reviewed and revised. Solveig Lamberg seconded. Vote in Favor: Unanimous approval. Motion carried.

c) Cell Tower – The Special Use Permit was approved at the Planning Commission's July meeting. The President extended a thank you to the people who came to provide testimony. The application for permits goes to planning commission for approval and then to construction. Hopefully permits to build will be available by November.

d) Wellhead Protection Grant – See Maintenance Report.

e) Ohiki PRV Project – Completed.

f) Preliminary Engineering and Environmental Report – The contractor had some follow up questions which have been answered and a draft report is expected to be done by end of month. Then the Board, USDA, and RCAC will need to review before finalizing.

g) Uses of the Community Center – There is a request from K.N.O.W., Self-Defense classes, and an idea for an art exchange. It was suggested that the craft fair can coordinate with the art exchange idea. It was also suggested that the floor in the back be finished to accommodate this

event. The Office Manager was instructed to get in touch with the person wanting to conduct self-defense classes and suggest locations to leave sign-up materials to assess interest.

NEW BUSINESS

Street signs, road work and repainting –

- Street signs need to be inventoried, cleaned and replaced.
- Need to poison plants before fix the cracks. Easements at vacant lots need to be mowed and cleared of obstacles.
- Material for repainting of private road/speed limit notifications and lot numbers on the asphalt has been obtained.

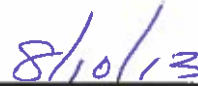
ADJOURNMENT

The meeting was adjourned at 12:38 PM.

APPROVED:



Caroline Weber, Secretary



Date