

HAWAIIAN SHORES COMMUNITY ASSOCIATION

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**MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING**  
**June 8, 2013**

This regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established and the meeting was called to order at 10:04 am.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Kevin Wibberley, Treasurer; Solveig Lamberg, Hiroshi Yanagihara, Tom Cumming; Arnold Gregory. Absent: Caroline Weber, Secretary.

Also in attendance: Stephen Kishimoto, Maintenance Foreman; Kathy Marchese, Office Manager; Dick Munday, Chair Design Review Committee; Natalie Beam, Recording Secretary of Minutes, and several guests.

#### **ANNOUNCEMENTS**

- a) HSCA BOD Vacancy - This term ends by next election, April, 2014. Anyone interested can send resume or letter of intent to the business office.
- b) Bingo every 3<sup>rd</sup> Wednesday – Next meeting is June 19 at 11:00 to 1:00, snacks provided.
- c) Cell Tower Special Use Permit – Scheduled for July 11 hearing with Planning Commission.

#### **MEMBERS' COMMENTS**

*Comments recorded in the Minutes are presented as a summary only, not a word-for word transcript.*

- a) Kathleen Butler- requested explanation for the purpose of using sub-contractors for mowing the parks. She also informed the Board the tennis courts are cracked and eroded.
- b) Dick Munday – made a correction to agenda, DRC meeting was May 23<sup>rd</sup>.

#### **MINUTES**

- a) May 11, 2013 Regular Board of Directors Meeting – The secretary being absent, Solveig Lamberg was appointed secretary pro tem.

*Dave Johnson moved to accept the Minutes from the Meeting on May 11, 2013. Kevin Wibberley seconded. Discussion ensued. Vote in Favor: Dave Johnson, Hiroshi Yanagihara, Kevin Wibberley, Arnold Gregory, and Tom Cumming. Abstained: Solveig Lamberg. Motion carried.*

#### **COMMUNICATIONS**

- a) Grant Cooper, May 28, 2013 – Letter regards the condition of Tennis Courts.

*Kevin Wibberley motioned to temporarily close the tennis courts till prepares are made. Tom Cumming seconded. Discussion ensued. Votes in Favor: Kevin Wibberley, Arnold Gregory, Solveig Lamberg, Tom Cumming. Votes Opposed: Dave Johnson and Hiroshi Yanagihara. Motion carried.*

Kevin Wibberley was charged to investigate different surfaces and have prices by next Board Meeting.

- b) Mike Turco, May 31, 2013 – Letter requests construction times be 7:00 am to 6:00 pm. There is a county law that sets times for construction. Office Manager charged with responding to letter.

## REPORTS

**Office Manager's Report** – Kathy Marchese read the Office Manager's Report. Financial reports were distributed to the Board.

*Solveig Lamberg moved to amend the capital improvement budget to allocate an additional line item of \$20,000 for spare water line parts and an additional line item of Ohiki Main Line of \$10,000. Dave Johnson seconded. Vote in Favor: Unanimous approval. Motion carried.*

ADA compliant pool survey questions will be created by Tom Cumming with assistance by Natalie Beam if needed. Announcement of survey will be publicized on the water bill and on marquee.

*The President moved to open pool for lap swim for adults on Wednesday and Friday 10:00 am to 11:00 am. Tom Cumming seconded. No Discussion. Vote in Favor: Unanimously approved. The Office Manager was charged to communicate to HSCA member and work on providing signage.*

**Maintenance Foreman's Report** -- The Maintenance Report was read by Mr. Kishimoto. Water and Meter Reports were provided to the Board. Also of note, quotes have been obtained for installation of stop signs, speed limits and "children at play". Please remember to follow pool rules especially taking shower before entering pool and long hair must be contained or pulled back. All rules need to be enforced.

Installation of meters: 467 hook-ups on account, 5 are on undeveloped lots equals 462 actively replaced. 16 of the 462 are not installed but easy to address, however, some are difficult and a couple may never be addressed. Board will need to decide how to address these hard to resolve issues.

All meters installed will be commissioned by end of July. Also, meters need anti-tampering devices, such as tags or stickers. This will assist with annual inspections. Board charged Dave Johnson to look at stickers to place on meter covers and for staff to start reading meters at least twice a month along with sending letters out to difficult cases.

Albizia Trees: State Legislature has an existing law, Act 76, requiring a hazard tree be reported in writing to State Civil Defense who claims success dealing with 70% of complaints. It is an unfunded mandate, and if landowner doesn't respond, no funds available to take action. Senate Resolution 41 passed in 2013 requires State Invasive Species Council to develop an Albizia Control plan. Stakeholder kickoff meeting took place May 31<sup>st</sup> and may lead to community demonstration projects on non-hazardous Albizia trees. Bill 64 introduced by Councilman Kern, provides similar mechanism to Act 76 at the County level through Dept. Of Public Works and may include funding. It is at committee level at the County Council expected to be heard in July.

## Committee Reports

- a) Design Review – The Minutes of May 23, 2013 were reviewed by Mr. Munday. Of note, new Action Items will be included with Minutes. Wednesday, June 12, will be a special meeting at Community Center at 2:00 pm. Template has been revised for Non-Compliance Report. Board to discuss the reply time (30, 45, 60 days). Also, Board to discuss if a hard copy of CCRs can be given to owner at time of return of their design plans demonstrating how to comply.



- b) By-Laws - The Minutes of May 22, 2013 were read by Eileen O'Hara. Changes to By-Law regarding voting rights based on number of lots owned needs HSCA members approval. Attorney will be needed to review and to file changes to Articles of Incorporation if approved. Actions are deferred until the end of the year when preparing Agenda for Annual Meeting.

#### ONGOING BUSINESS

- a) USDA Pre-Development Grant – for \$25,000 approved on June 7<sup>th</sup> for the Preliminary Engineering study. Document needs approval in Executive Session.
- b) Wellhead Protection Grant – Bids are needed on multiple aspects of the project. The Board and staff will be progressing with these actions over the next two months.
- c) Ohiki PRV Project – should be complete within the month. Dresselhaus Plumbing hired to complete work.
- d) Preliminary Engineering & Environmental Report- Completed exchange of documents. Draft report should be received by mid-summer and then the review process begins.

#### NEW BUSINESS

- a) Approve Carbonara filling of 2012 taxes

*Kevin Wibberley moved to approve of the filing for 2012 taxes. Arnold Gregory seconded. No Discussion. Vote in Favor: Unanimously approved. Motion carried.*

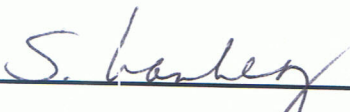
- b) Uses of Community Center- Suggestions are swap-meet and art exchange. Discussion ensued.

*Dave Johnson moved to instruct Kevin Wibberley to investigate in providing a monthly swap meet. Hiroshi Yanagihara seconded. Vote in Favor: Unanimously approved. Motion carried.*

#### ADJOURNMENT

Meeting adjourned at 12:22 pm.

#### APPROVED:

  
\_\_\_\_\_  
Solveig Lamberg (acting Secretary)

7/13/2013  
\_\_\_\_\_  
Date