

HAWAIIAN SHORES COMMUNITY ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
May 11, 2013

This regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its Community Center. A quorum was established and the meeting was called to order at 10:05 am.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Caroline Weber, Secretary; Kevin Wibberley, Treasurer; Solveig Lamberg, Hiroshi Yanagihara, Tom Cumming. Absent: Arnold Gregory.

Also in attendance: Stephen Kishimoto, Maintenance Foreman; Dick Munday, Chair DRC; Natalie Beam, Recording Secretary; and several other guests.

ANNOUNCEMENTS

- a) Mr. Wally Patch is back in Hilo. He will be at facility for another month and is doing well. Visitors are welcomed and appreciated.
- b) Next Bingo is Wednesday, May 15, 2013 at 11:00 in the HSCA Community Center.
- c) Cell Tower hearing with Windward Planning Commission is postponed to July or September meeting. The Planning Commission requested the extension due to reviewing comments submitted late by the US Fishery and Wildlife.
- d) HSCA Board of Directors Vacancy -- There is one vacancy for the HSCA Board of Directors. If interested please contact HSCA office.

MEMBERS' COMMENTS

Comments recorded in the Minutes are presented as a summary only, not a word-for word transcript.

- a) Curley Schell – voiced his appreciation of board members' time and thanked them for services. He expressed concerns regarding the roadside mowing and maintenance. Dave Johnson suggested reasons for the lack of mowing were due to the fact that we had some water line leaks. Crew was tracking down leaks and clearing vegetation for the radio read water meter installation project. Discussion focused on particular streets, possibility of contracting work to vendors and attention to fire hydrants checked regularly. The President assured members the fire hydrants are a priority being addressed.
- b) Gregg Keating – questioned the timeliness of the approval of minutes. He suggested the use of water marks on drafts and asked board to consider posting drafts. The President explained mistakes may be taken out of context; however, the board will consider it.
- c) Kathleen Butler – requested more information on the Human Resources item on the Executive Meeting Agenda. The President explained due to federal law and privacy the request could not be considered.

d) Beth Nadvornik – expressed concern the pool is not ADA accessible. It was explained that HSCA doesn't have a legal obligation to make pool ADA compliant unless it is opened up to non HSCA members. Stephen Kishimoto is getting quotes on chair lifts. The President suggested creating an online survey for members to see how they feel about making the pool ADA compliant and a possible special assessment to cover those conversion costs.

Dave Johnson moved to prepare the survey (web-based) on the subject for pool ADA accessibility. Solveig Lamberg seconded. Tom Cumming amended motion by adding to the survey a question that would demonstrate the possible willingness of owners to pay for expense by special assessment. Caroline Weber seconded. Discussion ensued. Votes in favor: Hiroshi Yanagihara, Kevin Wibberley, Caroline Weber, Tom Cumming, Solveig Lamberg. Opposed: Dave Johnson. Motion carried. Vote in favor for amendment: Unanimously approval. Motion carried.

MINUTES

a) April 13, 2013 Regular Board of Directors Meeting – *Dave Johnson moved to accept the minutes from April 13, 2013 Regular Board Meeting. Kevin Wibberley seconded. Votes in Favor: David Johnson, Hiroshi Yanagihara, Kevin Wibberley, Caroline Weber, Solveig Lamberg. Tom Cumming recused himself from the vote. Motion carried.*

b) April 20, 2013 Annual Meeting of the Board of Directors – *Dave Johnson moved to accept the Minutes of April 20, 2013 as amended. Solveig Lamberg seconded. Vote in Favor: Unanimous approval. Motion carried.*

COMMUNICATIONS

a) Request from K.N.O.W. Block Captains, April 10, 2013 – In response to the request to pay the invoice amount of \$60, the following motion was adopted:

Kevin Wibberley motioned to pay invoice amount dated April 10, 2013. Dave Johnson seconded. Discussion ensued. Votes in favor: Unanimous approval. Motion carried.

b) Request from Dennis Horsfall April 25, 2013, for extended pool hours. – The President was directed to respond to Mr. Horsfall with an explanation of the financial negative impacts.

c) Request from Hawaii Fire Department for use of pool by Jr. Lifeguards, April 26, 2013. –The Board discussed the logistics of pool hours, compensation, rules, and community partnership.

Solveig Lamberg moved to accept the request from the Hawaii Fire Department. Caroline Weber seconded. Discussion ensued. Vote in favor: none. Opposed: Unanimously opposed. Motion failed.

Caroline Weber motioned to consider Hawaii Fire Department use of HSCA pool with further negotiations of dates and times. No charges will incur to Fire Department. Tom Cumming seconded. Discussion ensued. Votes in Favor: Hiroshi Yanagihara, Kevin Wibberley, Tom

Cumming, Solveig Lamberg, Caroline Weber. Opposed: Dave Johnson. Motion carried. The President was directed to check on proof of insurance.

REPORTS

Office Manager's Report – Kathy Marchese, Office Manager's Report was read by the Secretary. Quickwater Software was recommended to be purchased to utilize the Sensus metering system. After review the following motion was adopted:

... *Kevin Wibberley motioned to purchase Quickwater Software from TAK Technology Inc. Caroline Weber seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.*

Maintenance Foreman's Report -- The Maintenance Report was read by Mr. Kishimoto. Of note, it was recommended the main-line be flushed to remove rocks at Ohiki Street. A temporary bypass was installed and a contractor needs to repair to original configuration. Two quotes were included from Dresselhaus Plumbing and Emery Plumbing.

Committee Reports

a) Design Review -- Dick Munday reported on the DRC Minutes from February 21, 2013, March 3, 2013 and April 25, 2013. The current submissions were reviewed. Of note, Mr. Munday suggested "Violation" be renamed to "Non-Compliance". Mr. Munday will continue to work with the Office Manager to get out form letters to owners not in compliance with CC&Rs.

b) By-Law – The committee's first meeting is scheduled for Wednesdays, May 22 at 6:00 in the HSCA Community Center.

Tom Cumming motioned to accept Georgette Bell's offer to participate on committee. Kevin Wibberley seconded. Discussion: none. Vote in favor: Unanimous approval. Motion carried.

ONGOING BUSINESS

- a) USDA Pre-Development Grant -- The grant application is finally being reviewed by USDA. If approved the \$25,000 grant will be used to offset engineering costs to complete the Preliminary Engineering Report (PER).

NEW BUSINESS

None

ADJOURNMENT

Meeting adjourned at 12:30 pm.

APPROVED:


Caroline Weber, Secretary

6-8-13
Date 