

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
AUGUST 18, 2012**

This regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at its recreational facilities. A quorum was established and the meeting was called to order at 10:00 am.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Kevin Wibberley, Treasurer; Caroline Weber, Secretary; Solveig Lamberg, Sanoe Ka'uhane, Wally Patch, Royden Pilapil and Hiroshi Yanagihara.

Also in attendance: Denise Warner as Recording Secretary of the Minutes, and several other guests.

ANNOUNCEMENTS

- a) The September Board Meeting will be changed to September 22, 2012.

Wally Patch moved to change the Board Meeting to September 22, 2012. David Johnson seconded. Vote in favor: Unanimous approval. Motion carried.

OWNERS' COMMENTS

- a) Dick Munday – expressed appreciation for the success and hard work of everyone involved to host the event on July 28th, 2012.

MINUTES

- a) July 21, 2012 Board Meeting – *David Johnson moved to accept the Minutes from the Meeting on July 21, 2012. Wally Patch seconded. Vote in favor: Unanimous approval. Motion carried.*

COMMUNICATIONS

- a) Kathleen Butler – July 11, 2012 – All concerns raised were considered.
- b) Thomas Schell – August 4, 2012 – The Board responded to complaints of disruptive dog barking.

REPORTS

Office Manager's Report – Kathy Marchese presented the Office Manager's Report and efforts on collections, to date. Of note, the new solar panels and pumps were installed and repairs and upgrades to the pool and restrooms are completed. David Johnson was commended for all his

volunteer efforts. She requested that the Board re-allocate \$20,000 from the Albizia Tree Fund for Repairs and Maintenance and Office Management.

Kevin Wibberley moved to approve the 3rd Quarter Financial Statements. David Johnson seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.

Maintenance Foreman's Report – Mr. Kishimoto read the Maintenance Report and included an update on training for the water meter system. Of note, Mr. Kishimoto passed the DSO I exam and David Johnson passed the DSO II exam.

Committee Reports

- a) Community Relations – No meeting took place.
- b) Design Review – The Minutes from July 26, 2012 was summarized by Dick Munday.
- c) Finance – The draft 2013 Operating Budget and Capital Improvement Plan were reviewed. *Kevin Wibberley moved that three updated bids be acquired for installation of the Sensus water meters. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*

UNFINISHED BUSINESS

- a) Cell Tower – A lease agreement, drawings and letter of authorization have been received and are being reviewed by the Attorney.
- b) Status on Community Center Repairs – Kevin Wibberley reviewed progress.
- c) Status on Pool Solar Project – As the project has been completed, Solar Power will hold an Open House on September 22nd at HSCA.
- d) Status on Preliminary Engineering & Environmental Report – Progress was reviewed to date.
- e) Status on Water Yard Security Upgrades Grant from DOH – Progress to date was reviewed.
- f) Mediation Services Bids – *Kevin Wibberley moved to acquire a cost sheet from Ku'ikahi for mediation. Caroline Weber seconded. Discussion ensued.*


Royden Pilapil amended the motion to acquire a total of three cost sheets for mediation costs. Wally Patch seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.

- g) Reports various services per proposals from Hawaii National Bank –
 - a. Hiroshi Yanagihara investigating online payment services – The Board reviewed online payment options from Hawaii National Bank, Google Wallet and Paypal. *Royden Pilapil moved to accept the quote from Hawaii National Bank's online payment plan. Kevin Wibberley seconded. Discussion ensued.*

ADJOURNMENT

The meeting was adjourned at 12:45 pm.

Respectfully Submitted and Approved,

A handwritten signature in black ink, appearing to read 'Caroline Weber', written over a horizontal line.

Caroline Weber, Secretary