

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
MARCH 17, 2012**

A regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held on March 17, 2012 at its recreational facilities. A quorum was established and the meeting was called to order at 10:13 am. The President was present and Caroline Weber served as the Secretary in attendance.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Solveig Lamberg, Assistant Treasurer; Caroline Weber, Secretary; Sanoë Ka'uhane, Wally Patch, Royden Pilapil and Hiroshi Yanagihara. Absent: Kevin Wibberley, Treasurer.

Also in attendance: Denise Warner as Recording Secretary of the Minutes, and several other guests.

ANNOUNCEMENTS

- a) The chicken catching cages have arrived and will be dispensed shortly.

OWNERS' COMMENTS

No comments were made.

MINUTES

- a) February 18, 2012 Board Meeting – *David Johnson moved to accept the Minutes from the Meeting on February 18, 2012. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*

COMMUNICATIONS

- a) Richard & Shirl Laroche – Dated March 5 2012 – Complimenting HSCA office staff – noted.

REPORTS

Office Manager's Report – The report dated March 17, 2012 was read by the Secretary and filed. Of note, the 1st Quarter Summary Financials (November 2011 thru January 2012) were included with this report and were reviewed by the Board.

Maintenance Foreman's Report – Stephen Kishimoto - hired as Maintenance Foreman as of March 1, 2012, was introduced. Of note, he will be sitting for the DSO II test on April 24th. He presented the Board with an inventory report and a proposal to use workers from Good Will. *Caroline Weber moved to approve the budget submitted by the Maintenance Foreman for the*

project utilizing workers from Good Will. Solveig Lamberg seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.

Committee Reports

- a) Design Review – The report from February 16, 2012 was reviewed. The meeting date will be changed to the 4th Thursday of the month. The Committee recommended the approval of a draft letter which requests that the County Planning Department include HSCA's CC&Rs as part of the approval process, for any lot owners submitting plans for review. *Solveig Lamberg moved to send the draft letter on HSCA letterhead to the Planning Department to have our CC&Rs recognized. David Johnson seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.*
- b) Review of HSCA By-Law Changes – Bill Shouldice – Mr. Shouldice reported that HSCA Bylaws were changed at the 2005 Meeting to reflect the same voting requirements to change bylaws as the Articles of Incorporation. He noted that the 2005 and 2010 election packet were missing from the Office files; and additionally, he asked for the tally sheet for the 2010 Meeting to review if any bylaw changes were not passed by a 2/3 majority vote.
- c) Status of Committee membership – Members participating in Committees were encouraged to attend all scheduled meetings possible in order to maintain quorum. Eileen O'Hara asked to be removed from the Infrastructure and Finance Committees. Suzan Thompson Forrest asked to be removed from the Infrastructure Committee. The President assigned Mark Mallory as the Chair of the Community Relations Committee.

OLD BUSINESS

- a) Rate & policy for HSCA crew to conduct work on water easement and nuisance trees – It was reported that a fee schedule of \$60/hr (for three people) had been previously established for work on lots where issues have developed near or on the water line and easement, such as nuisance trees. *David Johnson moved to increase the maintenance fee to \$100/hour. Solveig Lamberg seconded. Discussion ensued. Vote in favor: David Johnson, Hiroshi Yanagihara, Caroline Weber, Solveig Lamberg, Sanoë Ka'uhane. Opposed: Wally Patch, Royden Pilapil. Motion carried.*
- b) Dog Park at Maikoiko Park – no update was reported.
- c) Quote on epoxy painting for pool – A quote of \$72,852 was received to re-plaster the entire pool. R&B Masonry will be asked to provide a quote to repair the pitted areas of the pool.
- d) Status on Preliminary Engineering & Environmental Report – It was noted that a meeting took place on February 29th with Engineering Partners, and the contract is in development. The contract will provide a replacement cost and timeline and help with a grant application to replace the holding tank and other parts on the distribution system.

- e) Update on AT&T Proposal – Ali'i Wireless Specialists, LLC is preparing a revised proposal which includes possible revenues from co-locaters on the pole.
- f) Update on Pacific Solar Project – The project will start next month.
- g) Stables – Presentation on Work Completed and Plans to Date – No update was reported.

NEW BUSINESS

- a) Draft Audit FY 2010-11 from Carbonaro CPA & Associates, Inc. – The audit was reviewed. *David Johnson moved to accept the 2011 annual audit from Carbonaro CPA & Associates, Inc. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*
- b) COI Policy – The Board reviewed two separate draft policies. *Solveig Lamberg moved to accept the one page COI policy as a Corporate Resolution and add Article 2 "Definitions" from the other draft document. Caroline Weber seconded. Discussion ensued. Vote in favor: David Johnson, Hiroshi Yanagihara, Caroline Weber, Solveig Lamberg, Wally Patch. Opposed: Sanoë Ka'uhane, Royden Pilapil. Motion carried.*
- c) Cash Flow/Investment Policy – The Board was presented with a draft policy.

ADJOURNMENT

Meeting adjourned at 12:00 pm and the Board convened for executive session.

Approved:



Caroline Weber, Secretary

Date: 4/21/2012

--- UPON APPROVAL, OM REPORT WILL BE ATTACHED ---