

**HAWAIIAN SHORES COMMUNITY ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
FEBRUARY 18, 2012**

A regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held on February 18, 2012 at its recreational facilities. A quorum was established and the meeting was called to order at 10:05 am. The President was present and Caroline Weber served as the Secretary in attendance.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Kevin Wibberley, Treasurer; Solveig Lamberg, Assistant Treasurer; Caroline Weber, Secretary; Sanoe Ka'uhane, Wally Patch, Royden Pilapil and Hiroshi Yanagihara.

Also in attendance: Denise Warner as Recording Secretary of the Minutes, and several other guests.

ANNOUNCEMENTS

- a) It was noted that a community wide Neighborhood Watch is being set up. Anyone interested should contact Toni Robert for the next meeting, set tentatively for March 14th. Although it is not a sanctioned HSCA Committee, the Board considered waiving the guest fees for the group meetings at the Honu Street park. *Solveig Lamberg moved that the park fee for the Neighborhood Watch community meetings be waived. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*
- b) A letter was received from Friends of Puna's Future was regarding the Fuel Tax Initiative - HB 1626, which would allow subdivisions to apply for funds received through fuel taxes. The letter requests the Board sign a petition to show community support. *Solveig Lamberg moved to support the petition received from Friends of Puna's Future to be eligible for the funds. Wally Patch seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.*

OWNERS' COMMENTS

- a) Toni Robert – was assured by the Board that HSCA Open Spaces website or Facebook page is not sponsored by HSCA. She volunteered to be on the Committee for Bylaws Compliance. She also commented on the lack of notice of meeting for the approval of the Election Committee Final Report.
- b) Candace Martin – asked to be appointed to the Finance Committee for 2012.

MINUTES

- a) January 14, 2012 Board Meeting Minutes – *David Johnson moved to accept the Minutes of January 14, 2012 as amended. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*
- b) January 21, 2012 Annual Meeting Minutes – *David Johnson moved to accept the Annual Board Meeting Minutes for New Directors of January 21, 2012. Solveig Lamberg seconded. Vote in favor: Unanimous approval. Motion carried.*

- c) February 2, 2012 Special Meeting of the Board – *David Johnson moved to accept the Minutes from the Special Meeting on February 2, 2012 as amended. Caroline Weber seconded. Vote in favor: Unanimous approval. Solveig Lamberg abstained. Motion carried.*

COMMUNICATIONS

- a) La Keysha Neves – dated January 12th – requests to use the park for a field trip for her day care business, Stay-N-Play Ohana Daycare. The Board agreed that follow up was needed to answer questions such as who would sponsor them, possible insurance issues and the need for a life guard, since small children will be present.
- b) Jeff Morgan – dated January 16th - Speed Humps – It was noted that the speed hump referred to his letter was worn out and thus removed.
- c) Frances Laakman – dated January 21st – Quality of Life – noted.
- d) Sandy Richter – dated January 25th - pertaining to notification about 2012 nominations – verbal response was noted as to the rationale of the Board.
- e) Scott Fissel - Pertaining to notification about 2012 nominations – In response, the Board referred to Minutes of November 10 and 17th 2011.
- f) Fred Blas – received January 26th – pertaining to procedure of filing with the County/State laws for removal of Albizia Trees – Caroline Weber will follow up.
- g) Athena Asuncion – dated January 27th – pertaining to Albizia Trees – The Board agreed that new CC&R changes require owners with cleared land provide the office with a maintenance plan or intent to build and a schedule. The procedure for tree removal will be cleared up by the next Board Meeting.
- h) Alexander Artishevsky – Received February 3rd – pertaining to Dog Park – to be addressed later in the agenda.
- i) Bill Caccia – Multiple dates - Cell Tower – Eileen O'Hara responded to him in writing.

REPORTS

Office Manager's Report – The report dated February 18, 2012 was reviewed and filed. Of note, overall payroll salaries and related payroll expenses have been reduced by 9.4% due to restructuring of the office and field personnel. Expenses were higher than usual due to the need to restock chemicals, tools and supplies. The Board tabled discussion on first quarter financials until the next meeting after the audit and the CIP budget has been formulated.

Maintenance Foreman's Report – Due to the fact that Jake Jacobson tendered his resignation as of January 31, 2012, no report was submitted. It was noted that three candidates are being considered.

Committee Reports

- a) Election – The Election Committee Final Report was read by Solveig Lamberg. It was noted that more education is needed to help the general membership understand how to make sure their ballot is counted as valid.

- b) Design Review – The report from January 19, 2012 was reviewed. It was noted that the owner of 231 Awa St (TMK 1-5-102:062) has not submitted an application or plans. The Committee recommended that the water foreman visit the site to confirm and inspect the water connection point. The Committee also recommended that the Board of Directors consider imposing a fine on this Owner if this disregard for Association Bylaws and CC&R's persists.

Dick Munday will follow up with Kevin Reardon at the County Planning Department to discuss implementing an agreement between the HSCA and the County similar to that in place for the Discovery Harbor Community Association (DHCA). This agreement stipulates that the County will not issue a valid building permit until they have received notice of approval of the project. A draft letter will be submitted to the Board by the next regularly scheduled meeting.

OLD BUSINESS

- a) Dog Park at Maikoiko Park – The Board reviewed the Minutes from January 14th and 23rd. A three month dog park trial is being considered.
- b) Quote on epoxy painting for pool – Scott Whitehead has been recommended for the job and will provide a quote soon. It was noted that while the pool is drained, other minor repairs will also be done.
- c) Status on Preliminary Engineering & Environmental Report – It was noted that in order to proceed with the grant/loan application, a meeting is scheduled on February 29th with Engineering Partners and Joy Gannon, RCAC.
- d) Update on AT&T proposal – Ali'i Wireless Specialists, LLC is preparing a revised proposal.
- e) Update on Pacific Solar project – The plans are complete and the permit has been approved pending financial arrangements. The Board plans to take a loan from the Bank rather than wait for Pacific Solar's financial package to be formulated.
- f) Stables – Presentation on work completed and plans to date – Kevin Wibberley noted that expenses have been incurred for tasks, such as: cleanup, surveying, tenting, architectural services, spray marking and excavation in the amount of \$11,376.71. The Board reviewed a site plan for renovations.

NEW BUSINESS

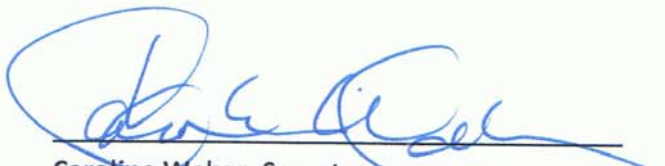
- a) Request for review of HSCA Bylaw changes (Joe Heaton/Solveig Lamberg) – Some concern was raised over what bylaw changes have been recorded with the Bureau of Conveyances. *Solveig Lamberg moved to have William Shouldice research the issue of compliance of the bylaws with the articles of incorporation. David Johnson seconded. Vote in favor: Unanimous approval. Motion carried.*
- b) Establish 2012 Subcommittees – members and meeting dates –
- a. Nominations Committee will be appointed in September upon the recommendations of the Election Committee Chair to develop a format for nominations and a procedure. The Annual Meeting has been changed to April, and the deadline for candidates is now February 15th.

- b. Bylaws Committee – *David Johnson moved to dissolve the Bylaws Committee until further notice. Wally Patch seconded. Vote in favor: Unanimous approval. Motion carried.*
- c. Community Relations – will meet March 17th at 9:00 am on the third Saturday of the month prior to the regular Board Meeting. Membership will include: Eileen O'Hara, Caroline Weber, Linda Turco, Jethelyn Gregory, Liz Kellogg, and Mark Mallory.
- d. Finance Committee – will meet on the third Thursday of the month starting March 15th at 5:00 pm (6:00 pm during summer). The membership will include: Kevin Wibberley, Eileen O'Hara, Georgette Bell, Royden Pilapil, Mark Mallory and Candace Martin.
- e. Human Resources Committee – *Caroline Weber moved to dissolve the Human Resources Committee until the need arises. David Johnson seconded. Vote in favor: Unanimous approval. Motion carried.*
- f. Infrastructure Committee – will meet on February 27th, the fourth Monday of the month at 5:00 pm. Membership will include: Eileen O'Hara, Toni Robert, Kevin Wibberley, Suzan Thompson Forrest, David Johnson, Mike Turco, Linda Turco and Mark Prescott.
- g. Design Review Committee – will meet the third Thursday at 4:00 pm (summer 5:00 pm). Membership will include: Dick Munday, Erica Johnson, Kevin Wibberley, David Johnson.

ADJOURNMENT

Meeting adjourned at 12:15 pm and the Board convened for executive session.

Approved:


Caroline Weber, Secretary

Date: 3-17-2012