

**HAWAIIAN SHORES COMMUNITY ASSOCIATION  
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING  
DECEMBER 10, 2011**

A regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held on December 10, 2011 at its recreational facilities. A quorum was established and the meeting was called to order at 10:00 a.m. The President was present and Caroline Weber served as the Secretary in attendance.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Kevin Wibberley, Treasurer; Solveig Lamberg, Assistant Treasurer; Caroline Weber, Secretary; Royden Pilapil, Hiroshi Yanagihara. Absent: Leon "Pat" Kellogg, Wally Patch.

Also in attendance: Athena "Pake" Asuncion substituting as Recording Secretary of the Minutes, and several other guests.

**ANNOUNCEMENTS**

- a) Free septic system assessments are being provided by UH to look at converting existing cesspools and septic systems within the capture area (within 1,000 feet of the two wells). Anyone in HSCA may pick up an application at the Office.
- b) Mailings of assessments were sent out after Thanksgiving. Anyone who has still not received their assessment can contact the Office.
- c) Mr. Ken Winslow passed away and a gathering will take place at his residence on December 17<sup>th</sup> from 1:00 p.m. to 5:00 p.m.

**OWNERS' COMMENTS**

- a) Lance Johnson – complained about the chickens trespassing on his property.
- b) Jake Jacobson – responded to the complaint about the chickens noting that monies have been allocated to set up traps to deal with the problem.

**COMMUNICATIONS**

The President noted that the cut-off date for agenda items is the last Friday of the preceding month. *Due to the increase in communications received for the attention of the Board of Directors, Caroline Weber moved to establish a sub-committee consisting of David Johnson, Eileen O'hara, Solveig Lamberg and Caroline Weber as Secretary to set up a system to log and respond to communications received from this October onward. Solveig Lamberg seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.*

*Solveig Lamberg moved to recess, so all members of the Board could have fifteen minutes to review the packet. David Johnson seconded. Vote in favor: Unanimous approval. Motion carried.*

## MINUTES

- a) November 10, 2011 Board Meeting Minutes – *David Johnson moved to accept the Minutes of November 10, 2011. Hiroshi Yanagihara seconded. Vote in favor: Unanimous approval. Motion carried.*
- b) November 17, 2011 Special Board Meeting Minutes – *Solveig Lamberg moved to accept the Minutes of November 17, 2011. David Johnson seconded. Vote in favor: Unanimous approval. Motion carried.*

## REPORTS

**Office Manager's Report** – The report on transition to new staff, the installation of a new server, the audit and end of year financials was provided in writing and read by Kathy Marchese.

**Maintenance Foreman's Report** – The report on the water system and roads updates, CC&R violations and maintenance issues/projects was provided in writing and read by Jake Jacobson.

### Committee Reports

- a) Election – The draft ballot approved by the League of Women Voters was presented, as well as recommendations for several dates of importance. *Solveig Lamberg moved to set December 12<sup>th</sup> as the record date for the January 2012 Election and January 20<sup>th</sup> for the League of Women Voters to verify signatures with Bill Shouldice and Dick Munday assigned as observers. David Johnson seconded. Discussion ensued. Vote in favor: Unanimous approval. Motion carried.*

## OLD BUSINESS

- a) Finalize Annual Year-End Packet Materials – The Board reviewed all the packet materials. A cover page, fiscal year end financials with the Treasurer's Report, the newsletter, candidates' statements, Bylaws and CC&R proposed revisions, and the ballot with instructions for voting and a return envelope are all to be included in the packet. *David Johnson moved to accept the year-end packet materials for 2012 as amended. Kevin Wibberley seconded. Vote in favor: Unanimous approval. Motion carried.*

## NEW BUSINESS

- a) Dog Park at Maikoiko – The Board reviewed the possibility of making Maikoiko a dog park. *Solveig Lamberg moved to set up an ad hoc committee consisting of Francesca Martin-Howe, Bill Shouldice, Kevin Wibberley and Eileen O'Hara, who will report back to the Board at the January 14<sup>th</sup> Board Meeting. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*

## ADJOURNMENT

Meeting adjourned at 12:00 p.m. and the Board convened for executive session.

Approved:

  
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Caroline Weber, Secretary

Date: 1-14-2012