

HAWAIIAN SHORES COMMUNITY ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

OCTOBER 8, 2011

A regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held on October 8, 2011 at its recreational facilities. A quorum was established and the meeting was called to order at 10:05 a.m. The President was present and Caroline Weber served as the Secretary in attendance.

Directors present were: Eileen O'Hara, President; David Johnson, Vice-President; Kevin Wibberley, Treasurer; Solveig Lamberg, Assistant Treasurer, Caroline Weber, Secretary; Royden Pilapil, Hiroshi Yanagihara, Leon "Pat" Kellogg and Tony Thomas.

Also in attendance: Denise Warner, Recording Secretary of the Minutes, and 13 other guests.

ANNNOUCEMENTS

- a) The next Board Meeting will be changed to Thursday, November 10, 2011 at 6:00 p.m.

OWNERS' COMMENTS

- a) Pake Asuncion – requested the Board specify a date when the staff position she holds will be eliminated. She also requested that the survey results divide the findings between residents, non-residents and part-time residents. The Board agreed by general consent that the survey results can be divided into full-time and part-time residents.
- b) Francesca Martin-Howe – asked the Board if a final date had been set for residents to submit their response to the survey questionnaire. *Solveig Lamberg moved to set Friday, November 11, 2011 as a final date to accept surveys whose results will be included in the annual packet. Caroline Weber seconded. Unanimous approval. Motion carried.*

MINUTES

- a) September 10, 2011 Minutes – *David Johnson moved to accept the Minutes of September 10, 2011. Solveig Lamberg seconded. Unanimous approval. Tony Thomas abstained. Motion carried.*
- b) September 29, 2011 Minutes – *David Johnson moved to approve the Minutes of September 29, 2011. Caroline Weber seconded. Vote in favor: David Johnson, Hiroshi Yanagihara, Pat Kellogg, Caroline Weber, Solveig Lamberg, Kevin Wibberley, Tony Thomas. Opposed: Royden Pilapil. Motion carried.*

COMMUNICATIONS

The Board considered creating a log and/or form as a means of acknowledging verbal complaints. Consideration was given to recording positive comments as well, and the need to include the Office staff in resolution procedures. *Solveig Lamberg made the motion to create a form and a log to record verbal complaints. Caroline Weber seconded. Discussion ensued. Vote in favor: David Johnson, Hiroshi Yanagihara, Pat Kellogg, Caroline Weber, Solveig Lamberg. Opposed: Kevin Wibberley, Royden Pilapil, Tony Thomas. Motion carried.*

REPORTS

Director of Operations and Management

Due to the fact that the Director is out on leave, no report or meter reads were available for the month of September.

Discussion of Third Quarter Financials

After review, it was determined that Assets: Line 130 "Security Deposit" \$5,000 needs to be eliminated.

Committee Reports

- a) Architectural – The Committee met on the 22nd and a new application was approved. The Committee was asked to create a policy regarding the illegal dumping of garbage/green waste onto an adjacent neighbor's property during the land clearing process.
- b) By-Laws – Last month's report was reviewed.

- a. Honu Street Park recommendations were reviewed. *Pat Kellogg moved to approve the rule changes recommended in Recommendation #1 in the August 22, 2011 Bylaws Committee Minutes. Caroline Weber seconded the motion. Vote in favor: Unanimous approval. Motion carried.*

- b. Papio Street Park recommendations were reviewed. *Solveig Lamberg moved that we accept Recommendation #2 from the Bylaws Committee Minutes of August 22, 2011. David Johnson seconded. Discussion ensued on the whether to have a refundable/non-refundable deposit to be collected from guests/non-members.*

Caroline Weber amended the motion to reflect that a refundable security deposit of \$50 is required for gatherings of 10 or more people. Pat Kellogg seconded.

Kevin Wibberley amended the motion to strike recommendation EI (second half) to require guests to park on the side street. Caroline Weber seconded the motion. Vote in favor: Unanimous approval. Motion carried.

The amendment to add that "a refundable security deposit of \$50 is required for gatherings of 10 or more people" was voted on: Vote in favor: David Johnson, Hiroshi Yanagihara, Pat Kellogg, Caroline Weber, Solveig Lamberg, Kevin Wibberley. Opposed: Royden Pilapil, Tony Thomas. Motion carried.

The original motion with the amendments was then voted on: that we accept Recommendation #2 from the Bylaws Committee Minutes of August 22, 2011 but strike recommendation EI (second half) to require guests to park on the side street and add that a refundable security deposit of \$50 is required for gatherings of 10 or more people. Vote in favor: David Johnson, Pat Kellogg, Hiroshi Yanagihara, Caroline Weber, Solveig Lamberg, Kevin Wibberley, Royden Pilapil. Tony Thomas abstained. Motion carried.

Royden Pilapil moved that no alcoholic beverages be permitted at the Papio Street Park. David Johnson seconded. Vote in favor: David Johnson, Hiroshi Yanagihara, Solveig Lamberg, Royden Pilapil. Opposed: Pat Kellogg, Caroline Weber, Kevin Wibberley. Tony Thomas abstained. Motion carried.

- c) Community Relations – The written report was reviewed. A poster was circulated announcing the fundraiser Jazz Festival on November 6th, 2011 at the Honu Street Park.
- d) Elections – The Committee has been established and consists of the following members: Hiroshi Yanagihara, Solveig Lamberg, Bill Shouldice, Mike Turco, Dick Munday and Tony Robert.
- e) Finance – The following two budgets for 2012 were considered:
- a. The Capital Improvement Budget for 2012 was reviewed. *Kevin Wibberley moved to accept the Capital Improvement Budget. Solveig Lamberg seconded. Discussion ensued.*
- Solveig Lamberg moved to amend the Budget Line Item: Swimming Pool Solar Pump System from \$90,000 to \$79,000 to reflect monies already spent in this fiscal year and amend the Total Reserve Fund to read a total remaining of \$15,823, and \$179,000 under Cost of Work; and add the following footnote: "Finance a percentage of the total cost of work". Pat Kellogg seconded. Vote in favor: Unanimous approval. Motion carried.*
- The original motion and amendment was voted on: To approve the Capital Improvement Budget and amend the Budget Line Item: Swimming Pool Solar Pump System from \$90,000 to \$79,000 to reflect monies already spent in this fiscal year and amend the Total Reserve Fund to read a total remaining of \$15,823, and \$179,000 under Cost of Work; and add the following footnote: "Finance a percentage of the total cost of work". Vote in favor: Unanimous approval. Motion carried.*
- b. The Operating Budget for 2012 was reviewed. *Tony Thomas moved to set the Assessment Fee at \$300 and Water Fee at \$50. Caroline Weber seconded. Discussion ensued. Vote in favor: Unanimous approval. Solveig Lamberg abstained. Motion carried.*
- Tony Thomas made the motion to accept the Operating Budget for 2012. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*
- f) Infrastructure –A written report was reviewed. The Committee changed the meetings to the fourth Monday of the month at 5:00 p.m. Pat Kellogg, David Johnson, and Mike Turco surveyed the roads, and the results will be tallied and shared at a future date. The Committee suggested a work day to repaint the pool. A special drain will need to be installed when Solar Pacific replaces the pump. He reported that out of four bids received, Yamada and Sons was awarded the contract for the speed humps to be installed on Papio Street. A draft speed hump policy was reviewed which delineates a process for members who want to pay for a speed hump to be installed on their road, as well as clarifying the ownership of the humps and their maintenance, once they are installed. *Pat Kellogg moved to table discussion on the Speed Hump Policy until the next meeting. Caroline Weber seconded. Vote in favor: Unanimous approval. Motion carried.*

OLD BUSINESS

- a) Report on survey results – Disseminate and discuss at meeting - A strong response was received for non-member pool membership and installation of a cell phone tower. *David Johnson moved to set the assessment for the two individual lots that receive water from the association to reflect the same fee as last year. Tony Thomas seconded. Vote in favor: Unanimous approval. Motion carried.*

Solveig Lamberg moved to refer the current results of the survey concerning non-member pool membership to the Bylaws Committee for discussion. Pat Kellogg seconded. Vote in favor: Unanimous approval. Tony Thomas abstained. Motion carried.

Caroline Weber moved to refer the existing survey results on a possible installation of the cell phone tower to the Infrastructure Committee for further discussion. Pat Kellogg seconded. Vote in favor: David Johnson, Hiroshi Yanagihara, Pat Kellogg, Solveig Lamberg, Kevin Wibberley. Opposed: Royden Pilapil. Tony Thomas abstained. Motion carried.

- b) Status of actions on design drawings and roofing of the Stables – Verbal report Kevin Wibberley – He reported that the trash has been removed. A meeting has been set to discuss the interior uses of the Stables with the Planning Department. A survey has been suggested to measure the distance between the well head and the cesspool to see if it measures more or less than 1,000 ft. The results will determine whether or not an aerobic system must be installed.
- c) Status of Maikoiko Park termite tenting – Verbal report Dave Johnson – A tentative date of October 26th has been set to tent the building.

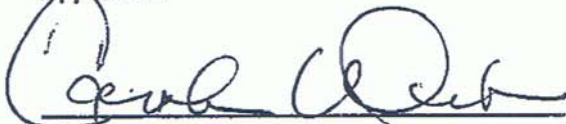
NEW BUSINESS

- a) Request for Rubbermaid storage container for pool - member Suzan Thompson-Forrest – *Royden Pilapil moved that we purchase a horizontal, lockable, Rubbermaid container for storage, Model #85035 or equivalent. Tony Thomas seconded. Discussion ensued. Vote in favor: David Johnson, Hiroshi Yanagihara, Solveig Lamberg, Kevin Wibberley, Royden Pilapil, Tony Thomas. Opposed: Pat Kellogg. Caroline Weber abstained. Motion carried.*

ADJOURNMENT

Meeting adjourned at 12:35 p.m. and the Board convened for executive session.

Approved:



Caroline Weber, Secretary

Date: 10-25-2011