

**HAWAIIAN SHORES COMMUNITY ASSOCIATION  
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING  
January 12, 2010**

A regular meeting of the Board of Directors of the Hawaiian Shores Community Association (HSCA) was held on Tuesday January 12, 2010 at its recreational facilities. The President was in the chair and the Secretary was absent. Candace Martin will be recording the minutes for this meeting.

Directors present were: President Toni Robert, Vice President James McInerney, Treasurer Royden Pilapil, Patricia Brown, Stephanie Pola, Darrell Stephens, and Kevin Wibberley

Absent: Secretary Suzan Thompson-Forrest, Alfred Berger, and David Johnson.

Also in attendance: Director of Operations and Management Candace Martin, Herbert & Jackie Rapoza, Kathy Stephens, and Mark Mallory.

A quorum was established and the meeting was called to order at 6:01 p.m.

**MINUTES**

- November 10, 2009 regular meeting minutes were approved as written.

**PRESIDENTS REPORT**

The President addressed the assembly with the following:

A sense of confidentiality is required with regards those matters directors discuss during executive sessions. As some directors will be departing from the Board on Saturday after the elections, the majority will remain. Confidentiality is still maintained even after your term as director has completed. This requirement for confidentiality includes discussions of matters you hold in confidence when speaking to a former director. There should be no exchange of information simply because of a shared past. What they hold in confidence should not be shared with you and you should not share what you hold in confidence with them.

**OPERATIONS & MANAGEMENT REPORT:**

The report including updates on the water system, swimming pool, road maintenance, parking lot painting and vehicle maintenance. The Director of

Operations and Management also reported that the office hours would be extended to include Saturdays from 10am-2pm during a trial period of January 23<sup>rd</sup> thru March 27<sup>th</sup>. The staff will keep track of the number and types of business that is conducted during this time and will evaluate whether a need exists to continue the practice.

**NEW BUSINESS**

**Request for a water customer list –**

The Board reviewed a request from owner Carlin Robinson for a list of our water customers.

By consensus the Board decided to have President Toni Robert write a response to Mr. Robinson's request addressing the cost issues he raised and inform him of the procedure set by the Board for communication with other members.

**Request for water valve documentation review –**

This request was submitted by owner Mark Mallory and was withdrawn by him at the meeting.

**Requests for Donations –**

The Board reviewed a request from Keonepoko Elementary School for a donation toward purchasing uniforms for their track team.

**Patricia Brown** moved to not make a donation toward purchasing uniforms for the Keonepoko Elementary track team.

Vote taken

6 for: Darrell Stephens, Royden Pilapil, James McInerny, Patricia Brown, Kevin Wibberley, and Stephanie Pola

0 against / 0 abstain:

The President did not cast a vote

**Motion passed**

The Board reviewed a request from the Hawaiian Beaches King Kongs Coach Pitch Baseball Team for a \$30 donation to cover ½ of the Hawaii County Parks & Recreation League registration fee.

**Royden Pilapil** moved to not make a donation of \$30 for ½ the registration fee for the Hawaiian Beaches King Kongs Coach Pitch Baseball Team.

Vote taken

6 for: Darrell Stephens, Royden Pilapil, James McInerny, Patricia Brown, Kevin Wibberley, and Stephanie Pola

0 against / 0 abstain:

The President did not cast a vote

### **Motion passed**

### **Confidentiality Agreement –**

The Board agreed by consensus to table this item until the Annual Board Meeting on Saturday January 16, 2010.

### **OTHER**

### **Election Committee Update –**

Toni Robert, Election Committee Chair, informed the Board that the committee members of the committee were all (except herself) unavailable to open and count votes on either Thursday or Friday before the Annual Meeting. She asked for volunteers from the Board and audience. Patty Brown volunteered. It was also suggested that the Rioux's & Ms. Grimes be asked if they would assist on Friday. The Board was in agreement with this plan.

It was also noted that the CPA would not be able to certify our elections. The owner of the firm believes they should not be performing this service. The association should have a property manager or other third-party to oversee the balloting procedures.

**Patricia Brown** moved to hire David Taylor to act as the third-party observer for Friday and Saturday (1/15-1/16/10).

Vote taken

5 for: Darrell Stephens, Royden Pilapil, James McInerny, Patricia Brown, and Stephanie Pola

1 against: Kevin Wibberley

0 abstain:

The President did not cast a vote

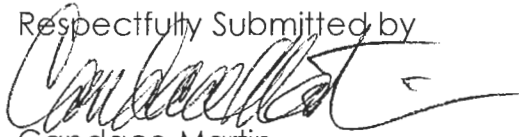
**Motion passed**

The meeting was adjourned to Executive Session at 7:00pm.

**ADJOURNMENT**

The meeting reconvened in regular session at 8:01pm and adjourned at 8:05pm.

Respectfully Submitted by

A handwritten signature in black ink, appearing to read "Candace Martin", written over a horizontal line.

Candace Martin

Director of Operations & Management