

HAWAIIAN SHORES COMMUNITY ASSOCIATION MINUTES OF THE BOARD OF DIRECTORS MEETING

AUGUST 17, 2022

The regular meeting of the Board of Directors of Hawaiian Shores Community Association (HSCA) was held at the stables. A quorum was established. Eileen O'Hara, President, presided. The meeting was called to order at 6:02 PM.

Directors present: Eileen O'Hara – President, Dawn Hurwitz – Vice President, Jenny Smith – Secretary, Jeff Sargent, Kathy Klawitter, Tom Cumming and Peter Quigley.

Directors absent: Kathy Morgan and Jeffrey Kraybill – Treasurer.

Also in attendance: Barbara Barr, Accounting Associate and Tim Manning, Maintenance Foreman.

ANNOUNCEMENTS None

APPROVAL OF MINUTES

July 20, 2022 Meeting of the Board of Directors

Dawn Hurwitz moved to approve the July 20, 2022 meeting minutes. Tom Cumming seconded. The motion passed unanimously.

COMMUNICATIONS

Sakamoto – Albizias on Nehu

Undeveloped lot, owner currently being fined. No action taken.

Lot 734 – Waiver of Fees

Individual seeking to purchase Lot 734 is requesting a waiver of Association Dues, Finance Charges, Lien Fees and Water Service Charges in the amount of \$4714.84.

Tom Cumming moved to offer to waive the Finance Charges, Lien Fees and Water Service Charges in the amount of \$1,719.84. Jenny Smith seconded. Vote: Yes – 5. No – 1 (Dawn Hurwitz). Abstain – 1 (Eileen O'Hara). The motion passed.

Ogawa – Keiki Swim Lessons

A suggestion to have swimming lessons at the pool was submitted and considered by the board.

Action item: Dawn Hurwitz will work with Susan Thompson Forrest to follow up on the possibility of swim lessons and make recommendations to the board.

Statements or Concerns from Directors

There was a question about the removal of trees cut down on Lot 1630. The trees will stay.

Reports

Office Manager Report Barbara Barr reported that the new park attendant quit, the other candidate for the position will be offered the position, staff will fill in until we hire a new attendant, maintenance crew continuing to maintain the pool, annual employee evaluations are done, the "Good Neighbor" nomination is Suzanne Frey, 9 properties were flagged for landclearing/construction work.

Maintenance Foreman Report Tim Manning commented on a Good Job that was done at during the clean-up at Maikoiko Park, staff shortages are still an issue making it hard to get the work done, the board is attempting to hire for the position, the pool will be closed for 2 weeks in October for maintenance, will be purchasing as many fire hydrants as possible, now, with the \$150,000 approved in the budget.

Jeff Sargent moved to approve the purchase new tires for the company truck at a cost not to exceed \$1,700. Dawn Hurwitz seconded the motion. The motion passed unanimously.

Action item: Barbara Barr will follow up with S'mon Gago regarding GPS for HSCA trucks.

Accounting Associate Report Barbara Barr reported that assessments continue to be collected, 11 properties sold last month and 17 are in escrow, there were 9 pavilion bookings, the Spay/Neuter clinic was a success and they were so appreciative of the space! Collected fees from KSBE (Kamehameha Schools) for the Right of Way usage for 2021 & 2022, there is a 14% past due rate for July.

Finance Report Barbara Barr reported Cash is \$475,000, Investments are \$977,000, Long Term Liability is \$2.5m, income, assessment collections above budget by 6%, up 9% from last year, water above budget by 18%, up 20% from last year, way up on water connection, infrastructure impact fees and escrow fees, up on guest fees, still below pre-covid levels, total income above budget by 10%, up 11% from last year, payroll still below budget, inflation is impacting expenses for fuel, electricity and supplies, total expenses under budget by 5%, down 10% from last year, net income up 47%, 46% above last year.

DRC Report Tom Cumming reported one set of plans was submitted for step one of the review process.

CEAC Report Dawn Hurwitz reported the committee is focused on the Bingo event. Bingo will start on the 2nd Tuesday of September from 1 to 3 p.m. at the Stables. All the equipment was purchased and donated by CEAC members. Prizes will be purchased with donations received.

ITOP Report Dawn Hurwitz reported she is working with the web site builder from Puna Raising.

Parks and Facilities Report Eileen O’Hara reported a representative with EPI (Engineering Partners) will be asked to provide estimates for roof repairs and costs for destruction and disposal of the structure at Maikoiko Park, Tim Manning recommends inspecting the structure before every use. Kathy Klawitter suggested that the structure should not be rebuilt at Maikoiko Park that it would be better to put a new structure at Honu Park. Eileen O’Hara recommended that 6 or 7 of the biggest palms at Maikoiko Park should be taken out.

FACC Report Jeff Sargent reported that he met with a representative from DLNR to look at Maikoiko Park and Railroad as possible parking/access places for hunting in the adjacent Forest Reserve, would need to get the County to open the gate at Railroad. Eileen O’Hara reported she will be looking into matching grants for programs/projects to address feral pigs. Grant money could be used for making guidelines for proper hunting of pigs, provide knowledge about traps, have pig rigs in a couple of places in order to move a lot at one time, trying to find a holistic way to deal with the issue, get the Feds to do blood testing to determine if the animals are safe for butchering. Eileen O’Hara will be hosting Grant Writing party next Sunday at her house.

Old Business None

New Business

b. Extending Summer hours

Dawn Hurwitz moved to extend current summer park hours to the end of September. Tom Cumming seconded the motion. The motion passed unanimously.

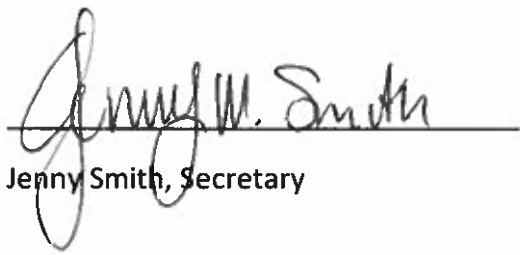
a. FY Budget 2023

Barbara Barr provided an introduction to the FY2023 budget and said that at the meeting the board will need to decide on possible increases in October budget.

c. Balance & Expenditures of Fines

Barbara Barr reported that \$15,600 of fines had been taken in and \$5,500 has been spent and that the Enforcement Review Committee is creating a list of the biggest and worst trees to consider using fine money to remove.

ADJOURNMENT – the meeting adjourned at 7:50 p.m.


Jenny Smith, Secretary

11/16/2022
Date